



# ELLIS™ ACADEMIC

Senior Mastery

Multimedia Courseware Student Workbook



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ELLIS™ Academic Senior Mastery 5 Student Workbook

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## Introduction

The ELLIS Academic Senior Mastery *Student Workbook* is for advanced young adult and adult ESL learners. It follows ELLIS Academic Senior Mastery lesson by lesson and builds upon what is taught in the program. There is no new instruction presented in this book; it instead provides meaningful reinforcement activities to practice writing and using material learned in ELLIS Academic Senior Mastery.

The activities in the ELLIS Academic Senior Mastery *Student Workbook* are designed to strengthen students' skills in vocabulary, grammar, reading, writing, and communication. Using this workbook, students write, read, use diagrams, and converse with other students. Workbook assignments can be used away from the computer or can be taken home.

An answer key is found in the *Instructor Guide*. A copy of the Scope and Sequence chart for the ELLIS Academic programs is also found in the *Instructor Guide* or online at [pearsondigital.com/productsupport](http://pearsondigital.com/productsupport). Additional online practice activities and support for Pearson Digital Learning products can also be found at [pearsondigital.com/productsupport](http://pearsondigital.com/productsupport).

## **Printing Workbook Pages**

With files for the ELLIS Academic Senior Mastery Student Workbook, you can print the entire book or individual pages as often as you like from the CD provided with your product.





NAME \_\_\_\_\_  
 DATE \_\_\_\_\_  
 CLASS \_\_\_\_\_

# 1.1 Vocabulary



### Instructions

1. In the “Meaning” column, write the meaning of the root.
2. In the “Word with Root” column, write a word that uses the root.
3. In the “Brief Definition of the Word” column, write a short definition of the word.

### Exercises

| Word Root | Meaning     | Word with Root   | Brief Definition of the Word                  |
|-----------|-------------|------------------|---|
| 1. bio    | <i>life</i> | <i>biography</i> | <i>The written history of a person’s life</i> |
| 2. dict   |             |                  |   |
| 3. photo  |             |                  |   |
| 4. therm  |             |                  |   |
| 5. graph  |             |                  |   |
| 6. terr   |             |                  |   |
| 7. mit    |             |                  |   |
| 8. nat    |             |                  |   |
| 9. psych  |             |                  |   |
| 10. mem   |             |                  |   |
| 11. chron |             |                  |   |



# 1.1 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

## Instructions

Develop word families for each root (verb) by listing derivatives for each part of speech. You may use a dictionary. All root words may not have all forms.

| Root Word  | Noun          | Adjective     | Adverb          | Verb       |
|------------|---------------|---------------|-----------------|------------|
| 1. act     | <i>action</i> | <i>active</i> | <i>actively</i> | <i>act</i> |
| 2. fill    |               |               |                 |            |
| 3. confuse |               |               |                 |            |
| 4. account |               |               |                 |            |
| 5. fit     |               |               |                 |            |
| 6. hear    |               |               |                 |            |
| 7. change  |               |               |                 |            |
| 8. cover   |               |               |                 |            |
| 9. miss    |               |               |                 |            |
| 10. assign |               |               |                 |            |
| 11. pay    |               |               |                 |            |
| 12. try    |               |               |                 |            |
| 13. locate |               |               |                 |            |



| <b>Root Word</b> | <b>Noun</b> | <b>Adjective</b> | <b>Adverb</b> | <b>Verb</b> |
|------------------|-------------|------------------|---------------|-------------|
| 14. appoint      |             |                  |               |             |
| 15. understand   |             |                  |               |             |
| 16. complicate   |             |                  |               |             |



## 1.2 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

One word or phrase in each group does not fit with the others. Cross out the words or phrases that don't fit. The first exercise has been done for you as an example.

### Exercises

1. I'd like you to meet . . .  
Nice knowing you.  
It's a pleasure.  
~~See ya later.~~
2. nice  
delighted  
like  
floors
3. acquaintance  
meet  
know  
told
4. class  
major  
acquainted  
straight-A student
5. music  
apartment  
roommates  
laundry room

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 1.2 Culture



### Instructions

Match the movie ratings on the left with their content on the right.

### Exercises

- |                |   |
|----------------|---|
| 1. _____ R     | a. mild violence, brief nudity, and profanity |
| 2. _____ G     | b. suitable for all ages                      |
| 3. _____ NC-17 | c. graphic violence, nudity, and profanity    |
| 4. _____ PG-13 | d. some violence, nudity, and profanity       |
| 5. _____ PG    | e. not rated by the ratings board             |
| 6. _____ NR    | f. abundant violence, nudity, and profanity   |



## 1.2 Communication

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the phrases below to form common greetings. Some phrases may match more than once and some may not match at all.

### Exercises

- |             |                |                 |
|-------------|----------------|-----------------|
| 1. <u>A</u> | I'm            | a. Fred.        |
| 2. _____    | It's my        | b. meet you.    |
| 3. _____    | It's good      | c. to meet you  |
| 4. _____    | I'm pleased to | d. pleasure.    |
| 5. _____    | My name is     | e. know you.    |
| 6. _____    | I'm happy to   | f. met you.     |
| 7. _____    | My             | g. pleased to.  |
| 8. _____    | It's nice      | h. to have met. |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 1.3 Communication



### Instructions

Fill in the blanks with a phrase from the list to complete each sentence.

### Phrase List

enjoy  
I can hardly wait  
it's about time  
let's go  
oh, well  
see you later  
sounds good to me  
why don't we

### Exercises

1. Do you want to volunteer to help at the art show? \_\_\_\_\_.
2. I hope you \_\_\_\_\_ the movie. The critics gave it great reviews.
3. I think \_\_\_\_\_ to leave. Otherwise, we'll be late for our dinner reservations.
4. \_\_\_\_\_ talk to a counselor. I think we need some help from a professional.
5. It's great to have met you. I guess I'll \_\_\_\_\_.
6. Lana can't come to the lake with us. \_\_\_\_\_. We'll still have a great time.
7. \_\_\_\_\_ go out for coffee sometime?
8. \_\_\_\_\_ to finally see this show! Brandon says it's great.



## 1.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the words from the list to complete the phrase within each sentence.

### Word List

drink

like

talk

meet

wait

stand

### Exercises

1. I can hardly \_\_\_\_\_ to see the new movie.
2. I wouldn't be able to \_\_\_\_\_ staying outdoors for two weeks straight.
3. Why don't we all go out for a \_\_\_\_\_?
4. Okay. So I'll \_\_\_\_\_ you here in half an hour.
5. Yeah, I \_\_\_\_\_ that song, but it's not one of my favorites.
6. The group is planning to \_\_\_\_\_ about that issue at next week's meeting.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 1.3 Vocabulary



### Instructions

Match the words on the left with their opposites on the right.

### Exercises

- |             |          |                   |
|-------------|----------|-------------------|
| 1. <u>E</u> | start    | a. forget         |
| 2. _____    | sit      | b. wrong          |
| 3. _____    | love     | c. tragedy        |
| 4. _____    | friend   | d. lose           |
| 5. _____    | right    | e. <del>end</del> |
| 6. _____    | remember | f. different      |
| 7. _____    | glad     | g. sad            |
| 8. _____    | win      | h. enemy          |
| 9. _____    | comedy   | i. hate           |
| 10. _____   | same     | j. stand          |



## 1.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Decide whether each marker creates a noun, an adjective, or an adverb. Then form a word using the marker and use the word in a complete sentence.

### Exercises

| Marker   | Part of Speech | Word         | Sentence   |
|----------|----------------|--------------|--|
| 1. -or   | <i>noun</i>    | <i>actor</i> | <i>Maggie and Brent are studying to be actors.</i> |
| 2. -ion  |                |              |  |
| 3. -ly   |                |              |  |
| 4. -ious |                |              |  |
| 5. -ist  |                |              |  |
| 6. -able |                |              |  |
| 7. -er   |                |              |  |
| 8. -ect  |                |              |  |
| 9. -al   |                |              |  |
| 10. -ed  |                |              |  |





NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 2.1 Vocabulary



### Instructions

Fill in the blanks with the correct words or phrases.

### Word List

about time  
arrive  
hope  
**interested**  
mayor  
votes  
seems to be  
supervisor

### Exercises

1. I'm not that interested in meeting Marc, but I'd love to meet Lillian.
2. I really \_\_\_\_\_ I can still get an appointment at the doctor's office.
3. Dr. Nelson \_\_\_\_\_ disappointed in the class' test scores.
4. Isn't it \_\_\_\_\_ for the meeting to start?
5. How many \_\_\_\_\_ did Mr. Washburn get?
6. Where does this city's \_\_\_\_\_ live?
7. When is the plane scheduled to \_\_\_\_\_?
8. Donna is the \_\_\_\_\_ of everyone in the development department, isn't she?



## 2.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Make sentences with the same meaning by changing the last word.

### Exercises

1. Mary sings much better than me.

*Mary sings much better than I do.*

---

2. John can do that job faster than me.
- 

3. Nancy types faster than Leonard.
- 

4. I am more fluent than her.
- 

5. You got there faster than us.
-

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 2.1 Communication



### Instructions

Practice introducing yourself in the situations below.

### Exercises

1. Introduce yourself to a stranger at a concert.

*Hi. My name is Matilda.*

---

---

2. Introduce yourself to someone sitting next to you on a train.
- 
- 

3. Introduce yourself to your new boss.
- 
- 

4. Introduce yourself to a group of people at a party.
- 
- 

5. Introduce yourself to a friend of your sister.
- 
-



## 2.1 Communication

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Practice introducing others using the situations below.

### Exercises

1. Introduce Kevin to your friend Caroline.

*Kevin, this is Caroline. She's a friend of mine from home.*

---

2. Introduce your sister, Sue, to someone you went to school with named Mike.

---

---

3. Introduce your father to your biology teacher, Mr. Green.

---

---

4. Introduce your roommate, Kent, to someone you have just met named Doris.

---

---

5. Introduce your friend, Louise, to your neighbor, Wendy.

---

---

6. Introduce Jane, a co-worker, to your brother.

---

---

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 2.2 Vocabulary



### Instructions

Fill in the blanks with the words from the list to complete each sentence.

### Word List

communicator  
improvement  
nerve-racking  
opponent  
organized  
**responsive**  
rewarding  
supervisor  
well-thought-out

### Exercises

1. I tried to explain my problems, but he wasn't very responsive.
2. I've been practicing my serve and I can see a great \_\_\_\_\_.
3. This proposal won't be accepted. It hasn't been \_\_\_\_\_.
4. You need to speak to your \_\_\_\_\_ to get permission.
5. Waiting for Janie's operation to end was a \_\_\_\_\_ experience.
6. Serving people is more \_\_\_\_\_ than making money.
7. My boss is always offending people. He's a not a good \_\_\_\_\_.
8. If you bought a day-planner, it might help you to get better \_\_\_\_\_.
9. I lost in the finals of the tennis tournament. My \_\_\_\_\_ was too good for me.



## 2.2 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete the following sentences using the comparative form of the words in parentheses with *than*.

### Exercises

- Your bike is \_\_\_\_\_ *faster than* \_\_\_\_\_ mine.  
(*fast*)
- It's \_\_\_\_\_ today \_\_\_\_\_ it was yesterday.  
(*hot*)
- Going by bus is a lot \_\_\_\_\_ flying, but it takes much longer.  
(*cheap*)
- Are people \_\_\_\_\_ here \_\_\_\_\_ in New York City?  
(*friendly*)
- The opera was \_\_\_\_\_ I expected.  
(*interesting*)
- Tom is much \_\_\_\_\_ his brother Bill.  
(*serious*)
- You are \_\_\_\_\_ you were last summer.  
(*thin*)
- Is this material \_\_\_\_\_ the material over there?  
(*expensive*)
- My new neighbors are much \_\_\_\_\_ the old ones.  
(*noisy*)
- Taking the scenic route will be \_\_\_\_\_ taking the highway.  
(*far*)
- Your English is \_\_\_\_\_ when you first arrived in this country.  
(*good*)

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 2.2 Grammar



### Instructions

Complete the second set of sentences so that they have the same meaning as the first, using either *not as . . . as*, [*comparative*] *. . . than*, or *more . . . than*.

### Exercises

1. I'm not as smart as you.

You are smarter than I am.

2. The explanations in my book are clearer than the ones in yours.

The explanations in your book \_\_\_\_\_

3. Adult students aren't usually as talkative as teenage students in class.

Teenage students \_\_\_\_\_

4. I'm neater than my roommates.

My roommates \_\_\_\_\_

5. The buildings here are bigger than the buildings back at home.

The buildings back home \_\_\_\_\_

6. Tropical storms are more frequent here than where I come from.

Where I come from, tropical storms \_\_\_\_\_

7. These apples aren't as tasty as the ones I bought last week.

The apples I bought last week \_\_\_\_\_

8. Your grades aren't as bad as mine.

My grades \_\_\_\_\_

9. This case is not as heavy as that one.

That case \_\_\_\_\_



## 2.3 Communication

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Choose one of the phrases from the list to respond to the statements in the exercises.

### Phrase List

I've got tennis elbow.

It was last weekend.

Oh, enough of that.

Sounds exciting.

There's no doubt about it.

Well, my net game is okay.

### Exercises

1. I've always wished that I could play the guitar as well as you can.

---

2. Are you sure this is the best book Hemingway wrote?

---

3. What's the matter with your arm?

---

4. How about taking a road trip? Maybe we could drive to the ocean.

---

5. How's your tennis game lately?

---

6. When was the last time you saw a movie?

---

NAME \_\_\_\_\_  
 DATE \_\_\_\_\_  
 CLASS \_\_\_\_\_

## 2.3 Vocabulary



### Instructions

Give the comparative and superlative forms of the adjectives.

### Exercises

| #  | Adjective   | Comparative   | Superlative    |
|----|-------------|---------------|----------------|
| 1  | fat         | <i>fatter</i> | <i>fattest</i> |
| 2  | tall        |               |                |
| 3  | strong      |               |                |
| 4  | heavy       |               |                |
| 5  | good        |               |                |
| 6  | beautiful   |               |                |
| 7  | intelligent |               |                |
| 8  | easy        |               |                |
| 9  | bad         |               |                |
| 10 | interesting |               |                |
| 11 | hot         |               |                |
| 12 | far         |               |                |
| 13 | expensive   |               |                |
| 14 | difficult   |               |                |



## 2.3 Culture

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Practice giving compliments in the situations below.

### Exercises

1. Your date has a new outfit.

*Hey, you look great in that!*

---

2. You just read a roommate's term paper.
- 

3. You just tasted some fish that a friend prepared for you.
- 

4. You've just visited a friend's new apartment for the first time.
- 

5. A friend just had her hair styled.
- 

6. A friend has just shown you a new painting he has done.
- 

7. You've just met an actress after seeing a play she was in.
- 

8. Your friend just had his car painted.
- 

9. Your co-worker just gave a presentation.
-

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 2.4 Vocabulary



### Instructions

Cross out the word or expression in each group that doesn't belong. The first exercise has been done for you as an example.

### Exercises

1. hello  
~~good-bye~~  
hey  
hi
2. summer  
fall  
spring  
weekend
3. election  
supervisor  
mayor  
vote
4. shake hands  
introduce  
see ya later  
how are you
5. well-thought-out  
organize  
planned  
nerve-wracking
6. organize  
tremendous  
great  
wonderful



## 2.4 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Use each of the following paired conjunctions in a complete statement or question. Many answers are possible.

### Exercises

1. either / or

*We either leave now and avoid rush hour or wait until after 6:00 to drive home.*  
\_\_\_\_\_

2. both / and

\_\_\_\_\_  
\_\_\_\_\_

3. neither / nor

\_\_\_\_\_  
\_\_\_\_\_

4. not only / but

\_\_\_\_\_  
\_\_\_\_\_

5. not only / but also

\_\_\_\_\_  
\_\_\_\_\_

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 2.4 Culture



### Instructions

Practice making pre-closings and closings in the situations below.

### Exercises

1. Finish a conversation with someone you live with.

*Good night. I'll see you in the morning.*

---

---

2. Finish a conversation with someone you haven't seen for a while.
- 
- 

3. Finish a conversation with someone you won't see for a while.
- 
- 

4. Finish a conversation with someone you have just met.
- 
- 

5. Finish a conversation with a stranger.
- 
- 

6. Finish a conversation with your spouse.
- 
-



NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 3.1 Vocabulary



### Instructions

In each of the groups below, cross out the word that does not belong. The first exercise has been done for you as an example.

### Exercises

1. hi  
hello  
~~good-bye~~  
hey
2. tough  
boring  
hard  
difficult
3. teacher  
professor  
instructor  
accounting
4. sophomore  
yoga  
accounting  
economics



## 3.1 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

These exercises are called *analogies*. In each exercise, you will see three words and a blank. The first and second words are related to each other in some way. The third and fourth words are related to each other in the same way. You should figure out how the first two words are related. Then, using the relationship you discovered, find a fourth word that relates to the third word in the same way that the second word relates to the first word.

For example, in the first exercise below, *hat* is a piece of clothing and *head* is where it is worn. Therefore, since *sock* is a piece of clothing, *foot* is the correct answer because it is where the sock is worn.

If you have a hard time figuring out how the words are related, try asking yourself questions about how the words are related. For example, in the first exercise below, you might ask yourself, “Where is a hat worn?” You might also want to ask yourself if the words are synonyms or opposites.

Write the correct answer in the blank.

### Exercises

- hat : head :: sock :   D  
  - arm
  - hand
  - leg
  - foot
- cancel : stop :: graduate : \_\_\_\_\_
  - decide
  - finish
  - hours
  - study

## 3.1 Vocabulary



3. all : none :: tough : \_\_\_\_\_
- a. easy
  - b. semester
  - c. class
  - d. teacher
4. solution : problem :: assistance : \_\_\_\_\_
- a. help
  - b. teacher
  - c. difficult
  - d. need



## 3.2 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match each word on the left with its opposite on the right.

### Exercises

- |                     |                   |
|---------------------|-------------------|
| 1. <u>D</u> night   | a. give up        |
| 2. _____ boring     | b. likely         |
| 3. _____ instructor | c. take           |
| 4. _____ grim       | <del>d. day</del> |
| 5. _____ offer      | e. empty          |
| 6. _____ full       | f. student        |
| 7. _____ try        | g. interesting    |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 3.2 Grammar



### Instructions

Put the correct modals from the word list into the blanks. There may be more than one correct answer for some sentences. You may use the words from the list more than once or not at all.

### Word List

can  
could  
may  
may be  
maybe  
might  
will  
would

### Exercises

1. We may see Jared tomorrow.
2. \_\_\_\_\_ someone else has directions to the museum. Let's ask that man.
3. Ursula \_\_\_\_\_ able to tell you the answer.
4. How many hours \_\_\_\_\_ you take this semester?
5. Despite his wife's warnings, Terrence \_\_\_\_\_ have gone out partying again.
6. She thinks she \_\_\_\_\_ be pregnant.
7. I \_\_\_\_\_ go with you if I didn't have to work.
8. It's possible that Toby \_\_\_\_\_ not understand what his teacher says.
9. \_\_\_\_\_ you tell me how to make this? It's delicious.
10. I \_\_\_\_\_ never eat there again. The service was terrible!
11. I'm not sure whether Evelyn \_\_\_\_\_ help us.



## 3.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with words from the list. Use each word or phrase only once.

### Word List

change  
decide  
look for  
manage  
might  
order  
perfect  
take

### Exercises

1. I can't decide on a major.
2. After you have chosen a major, you can still \_\_\_\_\_ your mind.
3. I'm going to Park City to \_\_\_\_\_ a job.
4. I just found the \_\_\_\_\_ job for me. I've got all the right requirements.
5. How many hours do you want to \_\_\_\_\_?
6. I think I'll \_\_\_\_\_ a chicken salad.
7. How many people are in the group you \_\_\_\_\_?
8. I don't know. I \_\_\_\_\_ end up just going to be early instead.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 3.3 Vocabulary



### Instructions

Match each adjective on the left with its definition on the right.

### Exercises

- |           |           |                                    |
|-----------|-----------|------------------------------------|
| 1. _____  | pretty    | a. not interesting                 |
| 2. _____  | hard      | b. unclear or uncertain            |
| 3. _____  | perfect   | c. somewhat                        |
| 4. _____  | great     | d. following                       |
| 5. _____  | easy      | e. difficult                       |
| 6. _____  | long      | f. containing all that is possible |
| 7. _____  | full      | g. exact, precise                  |
| 8. _____  | confusing | h. very good, excellent            |
| 9. _____  | next      | i. greater than usual length       |
| 10. _____ | boring    | j. not difficult                   |



## 3.3 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Circle the correct words.

### Exercises

- How \_\_\_\_ Dan say something like that?
  - could
  - would
- \_\_\_\_ the police officer give you a ride to the hospital?
  - Will not
  - Won't
- Violet tried to find her diary, but she \_\_\_\_.
  - could
  - couldn't
- Alice \_\_\_\_ worry more about her sick mother.
  - don't
  - shouldn't
- We might \_\_\_\_ to the soccer game if we can get tickets for a good seat.
  - go
  - will go
- We didn't realize we \_\_\_\_ save money by turning down the heat.
  - could
  - will



7. Because he was convicted of murder, he \_\_\_\_ jail.
  - a. must go to
  - b. must to
  
8. Could \_\_\_\_ me carry these packages to the post office?
  - a. help you
  - b. you help
  
9. Leonora \_\_\_\_ tell me why she decided to quit her job and move to Brazil.
  - a. don't
  - b. won't
  
10. If the candidate doesn't stop saying such negative things about his opponent, he \_\_\_\_ be able to win the election.
  - a. couldn't
  - b. may not



## 3.3 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete the following sentences with one of the modals from the list below. One word will be sufficient for each blank, although it may be a contraction in the affirmative or negative form. You may use words more than once or not at all.

### Word List

|            |                  |
|------------|------------------|
| better     | may              |
| can        | might            |
| can't      | must             |
| could      | ought to         |
| couldn't   | should           |
| did        | will             |
| do         | will not (won't) |
| don't      | would            |
| may not    | might not        |
| had better |                  |

### Exercises

1. They won't be on time if they aren't here in five minutes.
2. You \_\_\_\_\_ leave as soon as you solve the problems.
3. John \_\_\_\_\_ get the job because he \_\_\_\_\_ move.
4. You \_\_\_\_\_ say all the things you think.
5. I \_\_\_\_\_ be a little late, but you \_\_\_\_\_ need to wait for me to start the program.
6. Joy really \_\_\_\_\_ be here. They're expecting her.
7. Why \_\_\_\_\_ you speak a little louder? We just \_\_\_\_\_ hear you.
8. They'd already left before we \_\_\_\_\_ get there.



9. The trunk was so heavy that she \_\_\_\_\_ move it, no matter how hard she tried.
10. \_\_\_\_\_ you see that movie yet?
11. \_\_\_\_\_ you please not postpone the meeting? We \_\_\_\_\_ make these decisions.
12. They promised that they \_\_\_\_\_ definitely be here by 8:00 in the morning.
13. You \_\_\_\_\_ want to arrive by seven. We're sure there \_\_\_\_\_ be a huge crowd.
14. We promised that we \_\_\_\_\_ try to meet you here at noon.
15. She's had the flu, so she \_\_\_\_\_ go to the reception. She \_\_\_\_\_ send a gift with Bob.



## 3.3 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Probability is expressed by *could*, *may*, and *might*. Obligation is expressed by *better*, *had better*, *must*, *ought to*, and *should*. Choose words from the lists to fill in the blanks in the exercises below. You may use words more than once or not at all.

### Probability Words

could  
may  
might  
would

### Obligation Words

better  
had better  
must  
ought to  
should

### Exercises

1. They said they might be able to make it, but I doubt that they can.
2. We really \_\_\_\_\_ stay longer so that we can visit with our host.
3. Is there some way Kurt \_\_\_\_\_ leave before ten o'clock?
4. You \_\_\_\_\_ be on time. You \_\_\_\_\_ take this seriously.
5. You really \_\_\_\_\_ give this more consideration.
6. I haven't seen Juila yet, but she \_\_\_\_\_ already be here.
7. We definitely \_\_\_\_\_ not do that if we were you.
8. \_\_\_\_\_ you tell me the time? I forgot my watch.
9. It \_\_\_\_\_ be dangerous.
10. They said it \_\_\_\_\_ not be possible, but they'll try.

NAME \_\_\_\_\_  
 DATE \_\_\_\_\_  
 CLASS \_\_\_\_\_

## 3.3 Culture



### Instructions

Using the class schedule as a guide to work out a class schedule for each of the situations below.

| Class Schedule for ELLIS University |       |             |            |              |
|-------------------------------------|-------|-------------|------------|--------------|
| Class                               | Days  | Time        | Instructor | Credit Hours |
| Math 101*                           | M W F | 10:00-10:50 | Perry      | 3.0          |
| Spanish Literature 340              | T TH  | 9:00-11:30  | Sanchez    | 3.0          |
| Photography 121                     | Daily | 10:00-11:50 | Lange      | 2.0          |
| American History 201*               | M T W | 12:00-1:00  | Gleason    | 2.0          |
| American History 202*               | TH F  | 12:00-1:30  | Wylie      | 2.0          |
| Molecular Biology 370               | T W   | 8:00-10:00  | Miller     | 4.0          |
| Western Culture 110*                | M W F | 1:30-2:40   | Schmidt    | 3.0          |

\*G.E. classes

### Exercises

1. Which class meets every day?

Photography 121

2. Which class will be the most expensive to take?

\_\_\_\_\_

3. How many times does Professor Miller's class meet each week?

\_\_\_\_\_

4. How many G.E. classes are listed in the schedule?

\_\_\_\_\_

5. Linda is a freshman at the university. She must take at least one G.E. class, but she can afford only two credit hours. What class should she take?

\_\_\_\_\_



6. Dave needs one class to graduate. He'd like to take a fun class since he's taken all the required classes. What class should he take?
- 

7. Franklin works every day from 9:00 a.m. to 12:30 p.m. What G.E. class should he take?
- 

8. Shauna is majoring in Spanish. She needs to take an American History class and a class for her major. Her friends tell her that Professor Wylie isn't a good teacher. What classes should Shauna take?
- 

9. Carlene wants to take six credit hours. On Mondays, Wednesdays and Fridays, she works from 8:00 until 1:00. Which classes can fit into Carlene's schedule?
- 

10. Gina and Stan would like to take a class together. Stan works all day on Fridays. Stan must take Spanish Literature and Gina must take Molecular Biology. They both need to take a G.E. class. Which class should they take?
-





NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 4.1 Vocabulary



### Instructions

Match the words on the left with their opposites on the right.

### Exercises

- |          |          |              |
|----------|----------|--------------|
| 1. _____ | hello    | a. goodbye   |
| 2. _____ | finish   | b. yesterday |
| 3. _____ | close    | c. noon      |
| 4. _____ | tomorrow | d. before    |
| 5. _____ | after    | e. start     |
| 6. _____ | midnight | f. far       |

## 4

## 4.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

**Instructions**

The sentences below use *have* and *had*. Some of the sentences use them as a main verb. Other sentences use them as an auxiliary verb. Make a positive question and a short answer to each response in parentheses.

**Exercises**1. Do you have a cold? \_\_\_\_\_(Yes / I have a cold.) Yes, I do. \_\_\_\_\_

2. \_\_\_\_\_

(No / I haven't taken the dog for a walk yet.) \_\_\_\_\_

3. \_\_\_\_\_

(Yes / We had a good time at the park.) \_\_\_\_\_

4. \_\_\_\_\_

(No / I've never met your sister.) \_\_\_\_\_

5. \_\_\_\_\_

(Yes / I usually have a good breakfast.) \_\_\_\_\_

6. \_\_\_\_\_

(Yes / I have a quarter.) \_\_\_\_\_

7. \_\_\_\_\_

(Yes / I had a bath earlier.) \_\_\_\_\_

8. \_\_\_\_\_

(No / I have chicken pox.) \_\_\_\_\_

9. \_\_\_\_\_

(No / I have been jogging.) \_\_\_\_\_

10. \_\_\_\_\_

(No / I haven't enjoyed myself.) \_\_\_\_\_

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 4.1 Culture



### Instructions

This activity will help you learn all the different ways to tell the time. Write down all the possible ways to tell these times.

### Exercises

1. 2:45 p.m.

---

---

2. 12:30 p.m.

---

---

# 4

## 4.2 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the words and phrases with their synonyms.

### Exercises

- |          |              |                   |
|----------|--------------|-------------------|
| 1. _____ | take a break | a. a thing        |
| 2. _____ | realize      | b. buy            |
| 3. _____ | something    | c. relax          |
| 4. _____ | late         | d. understand     |
| 5. _____ | pick up      | e. end of the day |
| 6. _____ | kind of      | f. a little       |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 4.2 Communication



### Instructions

Match the questions on the left with the answers on the right.

### Exercises

- |           |            |                           |
|-----------|------------|---------------------------|
| 1. _____  | How long?  | a. At the restaurant.     |
| 2. _____  | Who?       | b. By bus.                |
| 3. _____  | Which one? | c. Next week.             |
| 4. _____  | Where?     | d. Because I said so.     |
| 5. _____  | When?      | e. Four hundred students. |
| 6. _____  | What?      | f. John.                  |
| 7. _____  | How many?  | g. The blue one.          |
| 8. _____  | Why?       | h. Three dollars.         |
| 9. _____  | How much?  | i. A book.                |
| 10. _____ | How?       | j. Ten years.             |

# 4

## 4.2 Communication

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete the questions by writing a question word or phrase that matches the answer.

### Exercises

1. When is your exam?  
Next week.
2. \_\_\_\_\_ roommates are in your apartment?  
Four.
3. \_\_\_\_\_ is the bookstore?  
Next to the library.
4. \_\_\_\_\_ aren't you coming to the movie?  
Because I'm tired.
5. \_\_\_\_\_ is that tennis racquet?  
It costs \$75.
6. \_\_\_\_\_ tie would you like?  
The blue one.
7. \_\_\_\_\_ is that girl in the red dress?  
That's Jane.
8. \_\_\_\_\_ are you planning to stay here?  
Two more years.
9. \_\_\_\_\_ are there discos at the Student Center?  
Every week.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 4.2 Grammar



### Instructions

Each exercise below gives the answer to a question. Write a question to go with each answer.

### Exercises

1. Liz went to the dentist.

*Where did Liz go?*  
\_\_\_\_\_

2. She saw Dr. Johnson.

\_\_\_\_\_

3. Because she had a toothache.

\_\_\_\_\_

4. She was there for nearly one hour.

\_\_\_\_\_

5. He gave her a filling.

\_\_\_\_\_

6. It cost her \$250.

\_\_\_\_\_

7. She got home at 4:30.

\_\_\_\_\_

8. Her mouth was numb for three hours.

\_\_\_\_\_

9. Her teeth are fine now.

\_\_\_\_\_

# 4

## 4.2 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Write questions using *who*, *whom*, or *what*. Ask the question about the word in italics.

### Exercises

1. *Someone* called me.

*Who called you?*

---

2. *Someone* taught me how to make the perfect margarita.

---

3. John broke *something* very valuable.

---

4. *Something* has gone wrong.

---

5. This must mean *something*.

---

6. Brent is going to marry *someone*.

---

7. I knocked my head against *something*.

---

8. I think I have done *something* terrible.

---

9. I gave your money to *someone*.

---

10. Anne told me *something* exciting.

---

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 4.3 Vocabulary



### Instructions

Fill in the blanks with the words from the list. Use each word only once.

### Word List

buying  
~~crackers~~  
help  
magazine  
over there  
snack  
some

### Exercises

1. I would love some crackers with my soup.
2. Joshua isn't too hungry. He just wants a \_\_\_\_\_.
3. The pop is \_\_\_\_\_ with the rest of the beverages.
4. If you could pick me up \_\_\_\_\_ rice, I'd really appreciate it.
5. Have you read the latest edition of that \_\_\_\_\_?
6. Charlotte could use some \_\_\_\_\_ preparing dinner.
7. How many boxes of cereal are you \_\_\_\_\_?

## 4

## 4.3 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

**Instructions**

Build an adjective clause beginning with the word(s) on the line. Add words to the clause to fit it into the sentence.

**Exercises**

1. Tom, \_\_\_\_\_ *whom you met last night* \_\_\_\_\_, will be leaving tomorrow.  
(whom you)
2. Rose, \_\_\_\_\_, will come by your house to pick it up tonight.  
(whom you saw)
3. Ed and Maria, \_\_\_\_\_, would like to discuss them with you soon.  
(who shared)
4. The bag \_\_\_\_\_ fell apart yesterday.  
(that I bought)
5. The school, \_\_\_\_\_, has been replaced by a modern campus.  
(which was built)

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 4.3 Communication



### Instructions

Complete each sentence below with an adjectival or adverbial clause from the list. Make sure the sentences are punctuated correctly.

### Phrase List

although she had the flu  
because she's so smart  
~~because of his inventions~~  
because there's not much snow  
even though he's afraid of heights  
when you get a raise

### Exercises

1. The story of Thomas Edison is fascinating because of his inventions.
2. \_\_\_\_\_, Henrietta taught her aerobics class.
3. Daniel decided to ride the roller coaster \_\_\_\_\_.
4. \_\_\_\_\_, we won't be skiing much this year.
5. You should buy a set of high-quality luggage \_\_\_\_\_.
6. \_\_\_\_\_, it was easy for Jen to solve the problems.

## 4

## 4.4 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

**Instructions**

Match the statements on the left with the tags on the right.

**Exercises**

- |          |                                |                 |
|----------|--------------------------------|-----------------|
| 1. ____  | You're from Brazil,            | a. hasn't she?  |
| 2. ____  | Brad doesn't like fishing,     | b. was there?   |
| 3. ____  | They aren't married,           | c. won't we?    |
| 4. ____  | They weren't alone,            | d. does he?     |
| 5. ____  | There wasn't any damage        | e. did she?     |
| 6. ____  | They came yesterday,           | f. aren't you?  |
| 7. ____  | We'll go camping,              | g. are they?    |
| 8. ____  | Belinda didn't come with John, | h. didn't they? |
| 9. ____  | We'd be good at that,          | i. can't I?     |
| 10. ____ | I'm late again,                | j. wouldn't we? |
| 11. ____ | Anne's been shopping again,    | k. were they?   |
| 12. ____ | I can leave now,               | l. aren't I?    |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 4.4 Grammar



### Instructions

Add the correct tag to the following statements.

### Exercises

1. Jack isn't sick again, is he??
2. I'm in trouble, \_\_\_\_\_?
3. It snows here a lot, \_\_\_\_\_?
4. I got good grades, \_\_\_\_\_?
5. Janelle didn't make the same mistake, \_\_\_\_\_?
6. You should be on time, \_\_\_\_\_?
7. You won't be late, \_\_\_\_\_?
8. He wasn't cheating, \_\_\_\_\_?
9. There's some food left, \_\_\_\_\_?
10. We've gotten lost, \_\_\_\_\_?
11. We're leaving tomorrow, \_\_\_\_\_?
12. She'd be great for the job, \_\_\_\_\_?

# 4

## 4.5 Culture

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with phrases from the list.

### Phrase List

What about the ice cream?

I'm afraid we're out.

That should cover it.

~~That comes to \$8.50.~~

Can I help you find anything?

Do you have any change?

### Exercises

1. Clerk: Will that be all, sir?

Eric: Yes, thanks.

Clerk: That comes to \$8.50.

2. Clerk: \_\_\_\_\_

Eric: No thanks. I'm just looking.

3. Eric: Let's go. I think we have everything.

Amber: \_\_\_\_\_

Eric: Oh, yeah. I almost forgot.

4. Eric: \_\_\_\_\_

Clerk: Sorry. I only have dollar bills.

5. Eric: Here's a twenty dollar bill.

Clerk: \_\_\_\_\_

6. Amber: Could I have some milk?

Clerk: \_\_\_\_\_

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 4.5 Grammar



### Instructions

Complete the second sentence so it means the same as the first.

### Exercises

- “Why don’t you come over for coffee,” Anne suggested to me.  
Anne invited me over for coffee.
- “Children, please do not touch the wet paint,” the custodian said.  
The custodian told \_\_\_\_\_.
- “Matt, don’t forget to lock the door,” his mother said.  
Matt’s mother reminded \_\_\_\_\_.
- “John, if I were you, I’d go see your professor.”  
Ann advised \_\_\_\_\_.
- “I didn’t think I was ready to take the TOEFL exam, but my teacher said I was.”  
My teacher encouraged \_\_\_\_\_.
- “I really didn’t want to go to the club, but Mary said that I should.”  
Mary persuaded \_\_\_\_\_.

# 4

## 4.5 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Using the given statements, rewrite each sentence in reported speech.

### Exercises

1. “Class, how many times have I explained this concept?” Dr. Kopetz asked.

*Dr. Kopetz asked the class how many times he had explained the concept.*

2. “Hand in your tests one at a time,” the teacher directed.

\_\_\_\_\_

\_\_\_\_\_

3. “How many of you have played lacrosse before?” the coach asked.

\_\_\_\_\_

\_\_\_\_\_

4. William asked Jeanette, “Would you like to go out to dinner with me?”

\_\_\_\_\_

\_\_\_\_\_

5. The referee screamed, “Safe!” as Veronica slid into home plate.

\_\_\_\_\_

\_\_\_\_\_

6. Whenever someone suggests pizza, Albert says, “We get pizza every time we go out!”

\_\_\_\_\_

\_\_\_\_\_

7. “We must return this movie on time!” George’s mother said.

\_\_\_\_\_

\_\_\_\_\_





NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 5.1 Vocabulary



### Instructions

Match the words on the left with their synonyms on the right.

### Exercises

- |                      |                  |
|----------------------|------------------|
| 1. _____ to try      | a. somewhat      |
| 2. _____ opening     | b. to consider   |
| 3. _____ to relocate | c. position      |
| 4. _____ to look at  | d. to search     |
| 5. _____ pretty      | e. flawless      |
| 6. _____ to look for | f. to attempt    |
| 7. _____ job         | g. to move       |
| 8. _____ perfect     | h. available job |

# 5

## 5.1 Communication

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the two parts of the sentences.

### Exercises

- |          |                                  |                                  |
|----------|----------------------------------|----------------------------------|
| 1. _____ | You won't pass the exam          | a. if you don't study hard.      |
| 2. _____ | I'll wait                        | b. if it doesn't rain soon.      |
| 3. _____ | There'll be a shortage of water  | c. if you get the job.           |
| 4. _____ | We'll never win the game         | d. if you come right now.        |
| 5. _____ | I might be able to play the song | e. if Jimmy can't play.          |
| 6. _____ | We will be able to buy the car   | f. if I practice hard this week. |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 5.1 Grammar



### Instructions

Put the verb in parentheses in the correct tense.

### Exercises

1. If we don't go (*not/go*), they will be (*be*) very disappointed.
2. If I \_\_\_\_\_ (*offer*) you more money, will you sell it to me?
3. Dr. White \_\_\_\_\_ (*give*) me a low grade if I turn in this paper late.
4. The ozone layer \_\_\_\_\_ (*get*) thinner if we \_\_\_\_\_ (*not do*) something about it now.
5. If you \_\_\_\_\_ (*not go*) to bed early, you \_\_\_\_\_ (*not be*) able to wake up in time tomorrow.
6. If the weather \_\_\_\_\_ (*be*) nice tomorrow, we \_\_\_\_\_ (*go*) skiing.

# 5

## 5.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Change these sentences into conditional sentences using *unless*.

### Exercises

1. If you don't help me, I won't be able to finish in time.

*Unless you help me I won't be able to finish in time.*

2. If Joseph doesn't apologize to Larissa, she will be very upset.

\_\_\_\_\_

\_\_\_\_\_

3. If you don't have a student I.D., you can't get a discount.

\_\_\_\_\_

\_\_\_\_\_

4. If you don't turn off the TV right now, I will be angry with you.

\_\_\_\_\_

\_\_\_\_\_

5. If she doesn't take lessons, Annie will never pass the driving test.

\_\_\_\_\_

\_\_\_\_\_

6. If it doesn't snow tonight, we won't be able to ski.

\_\_\_\_\_

\_\_\_\_\_

NAME \_\_\_\_\_  
 DATE \_\_\_\_\_  
 CLASS \_\_\_\_\_

# 5.1 Culture



## Instructions

Use the newspaper ads to complete the exercises.

|  |  |  |
|--|--|--|
| WAITERS NEEDED TO WORK DINNER HOURS AT FIONNI'S ITALIAN VILLA. CALL FOR AN APPOINTMENT 555-9231.                                     | RAINSFORD AVENUE. FULL-TIME POSITION, INCLUDES BENEFITS. NO CALLS.   | TIME. AT LEAST FIVE YEARS OF EXPERIENCE NECESSARY. 555-2135.   |
| UNIVERSITY HOSPITAL IS HIRING EMPLOYEES TO WORK IN CAFETERIA. NO EXPERIENCE NECESSARY. FLEXIBLE HOURS. GREAT FOR STUDENTS. 555-7685. | WANTED: FULL-TIME COOK TO WORK LUNCH SHIFT AT TACOS SUPREME. SOME EXPERIENCE REQUIRED. 439 STATE STREET. 555-3900. | BIOLOGIST NEEDED AT RESEARCH INSTITUTE DOWNTOWN. MASTER'S DEGREE IN BIOLOGY REQUIRED. CALL EXPERIMENTS UNLIMITED AT 555-4983, EXT. 4758. |
| EXPERIENCED BARBER NEEDED AT FLOYD'S. APPLY IN PERSON. 78 NORTH MAGNOLIA ST. CALL 555-2120   | PART-TIME EMPLOYEE NEEDED FOR BASIC DATA ENTRY. WILCOX SYSTEMS. CALL 555-8987 FOR AN APPOINTMENT.                  | ELDERLY WOMAN NEEDS HELP WITH ODD JOBS. PAY NEGOTIABLE. CALL 555-1993.   |
| MANAGER WANTED AT WATERSON'S BOOKS. 332  | WE WANT YOU TO WORK FOR US! COMPUTER PROGRAMMER NEEDED PART-   |  |

## Exercises

- Where could a person apply who knows something about computers but does not have much experience?  
 \_\_\_\_\_
- Which job offers flexible hours?  
 \_\_\_\_\_
- How many jobs require someone with experience?  
 \_\_\_\_\_
- Which job requires a certain amount of education from a university?  
 \_\_\_\_\_
- How many jobs have to do with food?  
 \_\_\_\_\_



6. What company does not want people to call for an appointment?

---

7. How many of the ads mention how much the employee will be paid?

---

8. A person who can't work in the evening should not apply for which job?

---

9. Which job requires some physical work?

---

10. Which job requires the most amount of schooling?

---

NAME \_\_\_\_\_  
 DATE \_\_\_\_\_  
 CLASS \_\_\_\_\_

## 5.1 Culture



### Instructions

Below is a sample résumé. Study it, then fill in your own résumé on the reverse side of this sheet.

## ANNA BUCHANAN

7230 Maple Drive | Elmhurst, UT 84606 | (801) 555-5384 | anna@inet.com

### Objective

I would like a position where I can use the latest computer technology to make the most of my artistic skills.

### Education

|                        |                    |
|------------------------|--------------------|
| <b>School</b>          | Ellis University   |
| <b>Major</b>           | Information Design |
| <b>Minor</b>           | English            |
| <b>Graduation Date</b> | May 2003           |
| <b>G.P.A.</b>          | 3.86               |

### Skills

|                             |  |
|-----------------------------|--|
| <b>Document Design</b>      | QuarkXPress; Microsoft Word; Adobe InDesign; Macintosh and Windows   |
| <b>Technical Writing</b>    | Writing instructions, technical manuals, and product descriptions  |
| <b>Computer Programming</b> | Programmed listening tests for ESL Classes at Ellis University; created web sites in BBEdit using HTML, CSS, and Javascript. |
| <b>Graphic Arts</b>         | Adobe Photoshop; Adobe Illustrator; Corel Draw; GraphicConverter   |

### Experience

|   |  |
|---|--|
| <b>Teaching Assistant</b><br>Ellis University<br>January 2002–Present | Aided in an Internet publishing class of 16 students<br>Helped class members work with Macintosh computers to learn HTML, CSS, and JavaScript using Dreamweaver and BBEdit.                          |
| <b>Private Violin Teacher</b><br>May 1999–April 2003                  | Taught 20 private students per week, ages 3–19<br>Organized studio recitals twice yearly<br>Served as an officer in a regional teachers' association<br>Designed recital programs and advertisements |
| <b>Graphic Artist</b><br>The Graphics Group<br>May 2000–August 2001   | Computerized design concepts for business cards, posters, and advertisements.<br>Worked in teams and independently<br>Qualified for a pay increase   |



**Objective**

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**Education**

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**Skills**

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**Experience**

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NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 5.2 Vocabulary



### Instructions

Match the words on the left with their opposites on the right.

### Exercises

- |                    |                   |
|--------------------|-------------------|
| 1. _____ find      | a. same           |
| 2. _____ accept    | b. director       |
| 3. _____ hire      | c. first          |
| 4. _____ different | d. lose           |
| 5. _____ last      | e. fire           |
| 6. _____ assistant | f. refuse         |
| 7. _____ fine      | g. unsatisfactory |

# 5

## 5.2 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the words or phrases from the list.

### Word List

appointment  
between  
~~can I help you~~  
interview  
looking for  
speak

### Exercises

1. Can I help you with anything, or do you have everything you need?
2. Patricia needs to \_\_\_\_\_ with the person in charge of reservations.
3. Sometime \_\_\_\_\_ 1:00 and 2:30, my bike was stolen.
4. Dr. Russell won't see anyone without an \_\_\_\_\_ but you could still try.
5. If I could just get an \_\_\_\_\_ I think I could convince them to hire me.
6. Eric wasn't \_\_\_\_\_ anything in particular, but he found a great suit!

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 5.2 Grammar



### Instructions

Complete the sentences with the words in parentheses. Use the conditional.

### Exercises

1. I don't have a car.

If I had a car, I would be able to take you home.  
(have) (be able to)

2. I don't have a work permit.

If I \_\_\_\_\_ a work permit, I \_\_\_\_\_ get a full-time job.  
(have) (can)

3. Jeanne doesn't exercise.

If Jeanne \_\_\_\_\_ exercise, she \_\_\_\_\_ a lot better.  
(do) (feel)

4. I have to work.

If I \_\_\_\_\_, I \_\_\_\_\_ take you to the airport.  
(not have to work) (can)

5. The book isn't on sale.

If the book \_\_\_\_\_ on sale, I \_\_\_\_\_ it.  
(be) (buy)

6. We don't have enough time.

If we \_\_\_\_\_ enough time, we \_\_\_\_\_ go shopping.  
(have) (can)

7. Kurt doesn't have a good accent.

If Kurt \_\_\_\_\_ a good accent, I \_\_\_\_\_ understand him better.  
(have) (be able to)

## 5

## 5.2 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

**Instructions**

Complete the sentences with the correct forms of the words in parentheses. Some of the sentences express true or possible situations; others express untrue or impossible situations. There may be more than one correct answer.

**Exercises**

1. Perhaps there will be time to go swimming.

If there is enough time, we will go to the beach.  
(be) (go)

2. The weather looks like it might clear up.

If it \_\_\_\_\_, we \_\_\_\_\_.  
(clear up) (go hiking)

3. Bonnie can't afford a new dress.

If she \_\_\_\_\_ a new dress, she \_\_\_\_\_ to the party.  
(can afford) (go)

4. My parents aren't going to come after all.

If they \_\_\_\_\_, we \_\_\_\_\_ all have Christmas together.  
(come) (can)

5. Steve may be seriously ill.

If he \_\_\_\_\_ seriously ill, we \_\_\_\_\_ to go on vacation.  
(be) (not be able)

6. Thomas doesn't train hard enough.

If he \_\_\_\_\_ hard enough, he \_\_\_\_\_ a chance to win a medal.  
(train) (have)

7. I don't have a computer.

If I \_\_\_\_\_ a computer, I \_\_\_\_\_ the project at home.  
(have) (finish)

**5**

8. Maybe we will be lucky.

If we \_\_\_\_\_ lucky, they \_\_\_\_\_ our lost luggage.  
(be) (find)

9. I don't go to work every day.

If I \_\_\_\_\_ to work every day, we \_\_\_\_\_ carpool.  
(go) (can)

10. I have to study tonight.

If I \_\_\_\_\_ tonight, I \_\_\_\_\_ you out.  
(not have to study) (take)

11. Joanna has her final exams next week.

If she \_\_\_\_\_ her final exams next week, I'm sure she \_\_\_\_\_ to go.  
(not have) (love)

# 5

## 5.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the words from the list. Use each word only once.

### Word List

ad  
appointment  
earn  
hire  
interview  
look at  
pretty  
relocate  
résumé  
tuition

### Exercises

1. Would you be willing to \_\_\_\_\_ me if I could start tomorrow?
2. I need to update my \_\_\_\_\_ before I send in my application.
3. We're \_\_\_\_\_ busy at the moment. Could you come later?
4. How much money did you \_\_\_\_\_ at your last job?
5. I think I can get his job. I just need to do well at the \_\_\_\_\_.
6. We need to \_\_\_\_\_ several candidates for this position.
7. I'd like to make an \_\_\_\_\_ to see the dentist.
8. I need a job this summer to be able to pay my \_\_\_\_\_ for fall.
9. Would you be willing to \_\_\_\_\_ if you were offered a promotion?
10. There's an \_\_\_\_\_ for a great job in today's paper.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 5.3 Grammar



### Instructions

Complete the conditional sentences with the words in parentheses. There may be more than one correct answer.

### Exercises

- I got lost coming here.  
If I hadn't gotten lost coming here, I wouldn't have been late.  
(not get lost) (not be late)
- You reminded me about my dental appointment.  
If you \_\_\_\_\_, I \_\_\_\_\_ all about it.  
(not remind me) (forget)
- The car had an air bag.  
If the car \_\_\_\_\_ an air bag, we \_\_\_\_\_.  
(not have) (be killed)
- I asked you about the test.  
If I \_\_\_\_\_ about the test, I \_\_\_\_\_ about it.  
(not ask) (not know)
- I saw the car approaching.  
If I \_\_\_\_\_ the car approaching, I \_\_\_\_\_.  
(not see) (be killed)
- I didn't know you were in the hospital.  
If I \_\_\_\_\_ you were in the hospital, I \_\_\_\_\_ you.  
(know) (visit)

**5****5.3 Grammar**

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

**Instructions**

Rewrite sentences using a conditional clause. There may be more than one correct answer.

**Exercises**

1. We were able to leave early because the neighbors helped us.

We would not have been able to leave early if the neighbors had not helped us.

2. Carl forgot to lock his car and his stereo equipment was stolen.

\_\_\_\_\_  
\_\_\_\_\_

3. Tanya forgot her umbrella and got soaked.

\_\_\_\_\_  
\_\_\_\_\_

4. The car broke down because I didn't take care of it.

\_\_\_\_\_  
\_\_\_\_\_

5. I didn't recognize you because your hair looked different.

\_\_\_\_\_  
\_\_\_\_\_

6. Helen didn't wear her seat belt and was badly injured in the accident.

\_\_\_\_\_  
\_\_\_\_\_

7. Luke didn't stop at the light and crashed into a truck.

\_\_\_\_\_  
\_\_\_\_\_





NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 6.1 Vocabulary



### Instructions

Match the words on the left with their synonyms on the right.

### Exercises

- |          |         |                        |
|----------|---------|------------------------|
| 1. _____ | plan    | a. uncertain           |
| 2. _____ | things  | b. intend              |
| 3. _____ | tired   | c. get ready           |
| 4. _____ | prepare | d. exhausted           |
| 5. _____ | fuzzy   | e. items               |
| 6. _____ | study   | f. spend time learning |



## 6.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete these sentences using the gerund form of the verbs from the list.

### Word List

do

drive

enjoy

go

paint

receive

sky dive

### Exercises

1. Jean managed to escape doing the dishes again.
2. Let's finish \_\_\_\_\_ the walls before we have lunch.
3. I can't imagine \_\_\_\_\_ myself at the party without you.
4. Are you scared of \_\_\_\_\_? It's not that dangerous.
5. I try to avoid \_\_\_\_\_ the car in icy weather.
6. I would appreciate \_\_\_\_\_ an apology from her.
7. Mark had to postpone \_\_\_\_\_ on the picnic because of the weather.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 6.1 Grammar



### Instructions

Complete the sentences with the expressions from the list.

### Phrase List

go dancing  
go jogging  
go sailing  
go shopping  
go sightseeing  
go skating  
go skiing  
go swimming

### Exercises

1. The snow should be great today. Let's \_\_\_\_\_.
2. There's a great new disco in town. Would you like to \_\_\_\_\_.
3. John needs to try out his new skates. He wants to \_\_\_\_\_.
4. Mary has a lot of things to buy. She needs to \_\_\_\_\_.
5. We haven't seen anything of Paris yet. Let's \_\_\_\_\_.
6. There's a good breeze on the lake today. Why don't we \_\_\_\_\_.
7. I haven't had any exercise for days. I need to \_\_\_\_\_.
8. The beach is not far and the weather is perfect. Let's \_\_\_\_\_.



## 6.2 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the words on the left with their opposites on the right.

### Exercises

- |          |           |             |
|----------|-----------|-------------|
| 1. _____ | left      | a. question |
| 2. _____ | answer    | b. doubtful |
| 3. _____ | different | c. right    |
| 4. _____ | arrive    | d. start    |
| 5. _____ | of course | e. leave    |
| 6. _____ | stop      | f. same     |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 6.2 Culture



### Instructions

A friend has asked you to help him study for a driver's license test. After reading the passage, write down some questions you might ask your friend to help him prepare for the test.

### Passage

There are several places you are not allowed to park. These places include:

- On a sidewalk
- In front of a private driveway
- In an intersection
- Within 15 feet of a fire hydrant
- On a crosswalk
- Within 30 feet of a stop sign
- Within 50 feet of a railroad crossing
- Within 75 feet of a fire station entrance or exit
- In a tunnel

### Questions

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## 6.2 Culture

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

A friend has asked you to help her study for a driver's license test. After reading the passage, write down some questions you might ask your friend to help her prepare for the test.

### Passage

#### *How to Make a Left Turn*

1. Before you reach the corner, signal a lane change and move over to the left lane.
2. Signal and slow down at least three seconds before you reach the corner.
3. Look right and left before starting to turn.
4. Enter the street you are turning on to in the lane to the right of the center.
5. Don't turn from or enter the right lane.

### Questions

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NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 6.3 Grammar



### Instructions

Complete the sentences with the infinitive or gerund form of the words in parentheses. Some of the verbs can be used with either form.

### Exercises

1. The man tried to pull the boy from the pool.  
(*pull*)
2. Ruth appeared \_\_\_\_\_ the meal and continued \_\_\_\_\_ until late.  
(*enjoy*) (talk)
3. The organizers failed \_\_\_\_\_ that most people dislike \_\_\_\_\_ in line.  
(*realize*) (stand)
4. I hate \_\_\_\_\_ you, but could you tell me if you plan \_\_\_\_\_ me?  
(*disturb*) (help)
5. When it started \_\_\_\_\_, we decided \_\_\_\_\_ at a motel.  
(*snow*) (stop)



## 6.3 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Each of the sentences contains a mistake. Rewrite the sentence and correct the mistake.

### Exercises

1. Have you been to swimming yet?

*Have you been swimming yet?*

---

---

2. Why aren't you more excited to going on vacation?
- 
- 

3. It is important getting a good education.
- 
- 

4. Sarah dislikes to exercise and prefers to go on a diet.
- 
- 

5. I can't wait for you to finish your homework. I want you going now.
- 
- 

6. They persuaded for me to go to the club even though I dislike dancing.
- 
- 

7. My dad wanted me to becoming a lawyer but I preferred to become a teacher.
- 
-



8. Would you consider to quit your job if your bosses refuses to give you a raise?

---

---

9. Can you help me fixing my bike or teach me how to do it?

---

---

10. Can we arrange for him to arrive earlier or do we need to postponing the meeting?

---

---

11. Please do not hesitate contacting me if you need to borrow a car.

---

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## 6.4 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the words from the list. Use each word only once.

### Word List

by the way  
definitely  
example  
good luck  
legal  
**speed**  
speed limit  
unsafe

### Exercises

1. You shouldn't \_\_\_\_\_ *speed* \_\_\_\_\_ along this road. I've been ticketed several times.
2. \_\_\_\_\_, do you know exactly which test problems we should do?
3. Find a good \_\_\_\_\_ of free-verse poetry.
4. It is \_\_\_\_\_ to drive this fast. We'll get in an accident!
5. Elinor says that it's not \_\_\_\_\_ to lie about your profits.
6. Donald wished me \_\_\_\_\_ on my final.
7. We \_\_\_\_\_ should have taken more water on the campout.
8. I honestly thought the \_\_\_\_\_ on this road was 55 miles per hour.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 6.4 Grammar



### Instructions

In the sentences below, change infinitive phrases to gerunds, and change gerunds to infinitive phrases.

### Exercises

1. Water skiing is fun.

*It is fun to water ski.*

---

2. It's sensible to avoid junk food.
- 

3. Drinking and driving is a very foolish thing to do.
- 

4. Meeting my old school friends last night was so much fun.
- 

5. It's not necessary to use bad language.
- 

6. Parking there is illegal.
- 

7. It's almost impossible to find him at home.
- 

8. It's hard to get a good grade from her.
- 

9. Is skiing in Europe expensive?
-



10. It is dishonest to copy from someone else.

---

11. They allow smoking here.

---

12. You are allowed to fish here.

---

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 6.4 Grammar



### Instructions

Complete the sentences below using infinitives of the verbs from the list. Use each word from the list only once.

### Word List

be  
buy  
come  
enjoy  
offer  
**take**  
visit

### Exercises

1. Dan promised to take his kids to a movie on Saturday.
2. Brent seemed \_\_\_\_\_ an honest guy.
3. I invited Sophie to the party but she refused \_\_\_\_\_.
4. We hope \_\_\_\_\_ England in August.
5. Most students can't afford \_\_\_\_\_ a new car.
6. They pretended \_\_\_\_\_ the meal in order to not offend their host.
7. The company decided not \_\_\_\_\_ the job to Alyssa.



NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 7.1 Vocabulary



### Instructions

Match the words on the left with their definitions on the right.

### Exercises

- |          |         |                        |
|----------|---------|------------------------|
| 1. _____ | try     | a. method; plan        |
| 2. _____ | finish  | b. thing; article      |
| 3. _____ | system  | c. increase            |
| 4. _____ | quarter | d. attempt             |
| 5. _____ | item    | e. can't be changed    |
| 6. _____ | raise   | f. complete            |
| 7. _____ | frozen  | g. to go to            |
| 8. _____ | attend  | h. 9–10 weeks of class |

# 7

## 7.1 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the words from the list. Use each word only once.

### Word List

afford  
earn  
fee  
increased  
load  
per  
school  
term

### Exercises

1. This is where Ian goes to \_\_\_\_\_.
2. I'm afraid we can't \_\_\_\_\_ to go to such expensive restaurants.
3. Robyn got a raise. Now she will \_\_\_\_\_ almost \$50,000 a year.
4. This will be my fifth \_\_\_\_\_ at the trade school.
5. These nails cost \$2.35 \_\_\_\_\_ pound.
6. I can barely afford school because living expenses have \_\_\_\_\_.
7. I was advised not to take a heavy \_\_\_\_\_ my first semester.
8. What is the \_\_\_\_\_ for ten credit hours?

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 7.1 Grammar



### Instructions

Change the sentences below from active to passive. Use the same tense.

### Exercises

1. Brent helped me.

*I was helped by Brent.*

---

2. The fireman rescued the dog.

---

3. The police arrested the demonstrators.

---

4. A truck lost a wheel.

---

5. Paramedics took the woman to the hospital.

---

6. Dr. Anderson teaches our math class.

---

7. The news didn't surprise Joel at all.

---

8. The entire class signed the card.

---

9. Jackie invited me to the party.

---

10. Linda answered the phone.

---

**7****7.1 Grammar**

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

**Instructions**

If it is possible, make the sentences below passive. Write *not possible* if it is not possible to change the sentence to the passive.

**Exercises**

1. When do you arrive?

\_\_\_\_\_ *not possible* \_\_\_\_\_

2. Mary's answer shocked me.

\_\_\_\_\_

3. I slept in the basement.

\_\_\_\_\_

4. When did the accident happen?

\_\_\_\_\_

5. Vern made the reservation.

\_\_\_\_\_

6. Anna left yesterday.

\_\_\_\_\_

7. It belongs to me.

\_\_\_\_\_

8. We had breakfast early.

\_\_\_\_\_



9. Shakespeare wrote *Hamlet*.

---

10. I didn't call.

---

11. We ran to the station.

---

# 7

## 7.2 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Change the sentences from active to passive. Use the same tenses. Include *by* only if the subject is important.

### Exercises

1. Someone is ringing the bell.

*The bell is being rung.*

---

2. Someone should fix the roof.
- 

3. The bomb has killed over twenty people.
- 

4. You must not return books late.
- 

5. Someone was helping the old lady across the street.
- 

6. Joanne is clearing the table right now.
- 

7. They should complete the tunnel in 1999.
- 

8. I really should do the ironing.
-



9. Has someone repaired the heating yet?

---

10. You must leave the bags in the lockers.

---

11. Where did they steal your purse?

---



## 7.2 Culture

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Look at the tuition costs for three different schools below. Then answer the questions.

|                                  |  |
|----------------------------------|--|
| <b>Zephyr State University</b>   | \$150 per credit hour for residents<br>\$400 per credit hour for non-residents |
| <b>Mistral Community College</b> | \$100 per credit hour for all students   |
| <b>Chinook Trade School</b>      | \$150 per class for residents<br>\$325 per class for non-residents             |

### Exercises

- Martin has planned a budget for the fall semester. He can spend \$2000 on tuition. As a non-resident, how many credit hours can he take at Zephyr State University?  
\_\_\_\_\_
- Next year, the tuition at Zephyr State University will go up \$25 per credit hour. Adam will become a resident of the state. How many credit hours will Adam be able to take if he can spend \$1200 on tuition?  
\_\_\_\_\_
- Marla is a resident and wants to take a class at Chinook Trade School. How much should she budget for her tuition?  
\_\_\_\_\_
- Peter wants to take two credit hours, but he doesn't have much money. Which school will be the least expensive for Peter?  
\_\_\_\_\_
- Camilla has a full scholarship. How much should she budget for tuition at Mistral Community College?  
\_\_\_\_\_
- Jane can spend \$625 on tuition. As a non-resident, how many credit hours can she take at Mistral Community College?  
\_\_\_\_\_

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 7.3 Communication



### Instructions

Fill in the blanks with the phrases from the list below. Use each word only once.

### Phrase List

it depends  
long enough  
non-resident  
tax-supported  
out of state

### Exercises

1. Are you going to the game tonight? \_\_\_\_\_ on who's playing.
2. We shouldn't leave the party yet. We haven't been here \_\_\_\_\_.
3. The government housing projects are \_\_\_\_\_.
4. Liz's car insurance costs more because she's a \_\_\_\_\_.
5. If Paul doesn't get accepted at Ohio State, he may have to go \_\_\_\_\_.

# 7

## 7.3 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete the sentences with the stative passives from the list. Use each word from the list once.

### Word List

acquainted  
crowded  
excited  
exhausted  
divorced  
pleased  
qualified  
scared

### Exercises

1. Lisa is \_\_\_\_\_ of being alone in the house.
2. We were \_\_\_\_\_ from the long hike up the mountain.
3. The town was \_\_\_\_\_ with visitors for the festival.
4. Christine was \_\_\_\_\_ about getting her first job.
5. My teacher was \_\_\_\_\_ with the progress that I had made.
6. Are you \_\_\_\_\_ with this part of town?
7. Brett and June are \_\_\_\_\_ because they always fought.
8. Paul didn't get the job because he wasn't properly \_\_\_\_\_.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 7.3 Grammar



### Instructions

Fill in the blanks with the correct forms of the words below the lines to form passive sentences.

### Exercises

1. Francis is having his car fixed by a mechanic.  
(*have*) (fix)
2. Heidi appreciated \_\_\_\_\_ for getting the highest score on the test.  
(*be rewarded*)
3. The door needs \_\_\_\_\_ in the next day or two.  
(*be painted*)
4. Try to not \_\_\_\_\_ so easily. You'll do better next time.  
(*be discouraged*)
5. David and Kate \_\_\_\_\_ their picture \_\_\_\_\_ yesterday.  
(*get*) (take)

# 7

## 7.4 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Cross out the word in each group that doesn't belong. The first exercise has been done for you as an example.

### Exercises

- hello  
hi  
~~good-bye~~  
hey
- hour  
trimester  
quarter  
term
- grades  
budget  
load  
credit
- expenses  
fee  
schedule  
rent
- dorms  
trade school  
apartment  
rent
- scholarship  
tuition  
grant  
loan
- scholarship  
grant  
assistance  
tuition

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 7.4 Vocabulary



### Instructions

Complete the sentences with the words from the list. Use each word only once.

### Word List

confused  
divorced  
drunk  
engaged  
hurt  
lost  
sunburned  
tired  
worried

### Exercise

1. If you don't put on sunscreen, you will get \_\_\_\_\_.
2. After three years of marriage, John and Shirley got \_\_\_\_\_ last year.
3. I'm sorry I'm late. I got \_\_\_\_\_ on the way here.
4. I'm getting \_\_\_\_\_ by your directions. They don't make sense.
5. Mitch was arrested for \_\_\_\_\_ driving.
6. Samantha needs to go to bed. She's getting \_\_\_\_\_.
7. When did you get \_\_\_\_\_? Can I see the ring?
8. I haven't seen the kids since they left this morning. I'm getting \_\_\_\_\_ about them.
9. Did anyone get \_\_\_\_\_ in the accident?



NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 8.1 Vocabulary



### Instructions

On the left are vocabulary words, and on the right are examples of the vocabulary words. Match the words on the left with the examples on the right.

### Exercises

- |          |                |                            |
|----------|----------------|----------------------------|
| 1. _____ | entertainment  | a. \$25                    |
| 2. _____ | transportation | b. movie                   |
| 3. _____ | food           | c. cookies                 |
| 4. _____ | amount         | d. airplane                |
| 5. _____ | everything     | e. all of your possessions |



## 8.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Choose the correct word for each of the sentences.

### Exercises

1. There \_\_\_\_ a lot of traffic in town today.
  - a. are
  - b. is
2. I need some \_\_\_\_ for the machine.
  - a. coin
  - b. coins
3. Can you give me \_\_\_\_ advice on which computer to buy?
  - a. an
  - b. some
4. \_\_\_\_ there any news about the football game?
  - a. Are
  - b. Is
5. Here \_\_\_\_ the facts about the accident.
  - a. are
  - b. is
6. I need to learn a lot of \_\_\_\_.
  - a. vocabularies
  - b. vocabulary



7. I want to paint the \_\_\_\_ white.
  - a. furniture
  - b. furnitures
  
8. Would you like some \_\_\_\_?
  - a. cookie
  - b. cookies
  
9. Would you like \_\_\_\_ cheese?
  - a. a
  - b. some
  
10. Here \_\_\_\_ some money for the movies.
  - a. are
  - b. is



## 8.1 Culture

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Jim, Byron, and Larry live together in an apartment. Each of them pays \$275 in rent, \$50 in utilities, and \$10 in phone charges each month. Keeping these expenses in mind, help Jim, Byron and Larry make budgeting decisions in the exercises below.

### Exercises

1. Jim has \$500 to spend every month. He takes his girlfriend to three movies every month. He cooks at home and spends \$75 a month on groceries. He is responsible for \$60 worth of long-distance phone calls. What advice would you give him?

---

---

---

2. Byron has \$1000 to spend every month. He has a \$265 car payment every month. Byron likes to eat out and spends \$250 a month on food. He also spends \$50 on theater tickets each month. He spends \$60 a month on gas and his car needs new tires to pass inspection. The tires will cost \$195. What advice would you give Byron?

---

---

---

3. Larry has \$650 to spend every month. He eats at the school cafeteria and spends \$200 each month on food. He doesn't have a car, so he rides the bus. He needs a new bus pass for \$50. He also needs to buy a plane ticket to go home for the summer next month. The round-trip ticket costs \$320. What advice would you give Larry?

---

---

---

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 8.1 Culture



### Instructions

Laura, Bridget, and Alexis live together in an apartment. Each of them pays \$300 in rent, \$40 in utilities, and \$15 in phone charges each month. Keeping these expenses in mind, help Laura, Bridget, and Alexis make budgeting decisions in the exercises below.

### Exercises

1. Laura has \$500 to spend every month. She cooks at home and spends \$80 a month on groceries. Laura needs to make a credit card payment of \$70. She spends over \$100 each month on entertainment. What advice would you give Laura?

---

---

---

2. Bridget has \$900 to spend every month. Each month, she has a \$210 car payment and spends \$50 on gas. She likes to eat out and spends over \$250 a month on food. She usually spends \$100 a month on new clothes and has a \$175 final payment on her stereo due this month. What advice would you give Bridget?

---

---

---

3. Alexis has \$650 to spend every month. She eats at home and spends \$60 a month on food. She has a bike. What advice would you give Alexis?

---

---

---



## 8.2 Communication

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the phrases from the list.

### Phrase List

at home  
end up  
fast food  
likely  
no thanks  
too much

### Exercises

1. I'm studying \_\_\_\_\_ tonight so I can get more done.
2. Gwen will \_\_\_\_\_ driving all day tomorrow if she doesn't make it home tonight.
3. \_\_\_\_\_, guys. I'd rather study by myself.
4. I've spent \_\_\_\_\_ time on this to give up now.
5. We're all in a hurry, so we're getting \_\_\_\_\_ for lunch.
6. It is \_\_\_\_\_ that Ron will get the highest score.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 8.2 Grammar



### Instructions

Choose the word that will complete the sentence correctly.

### Exercises

- Charlie drove to \_\_\_ to pick up the children.
  - church
  - the church
- Would you like to go to \_\_\_ some day?
  - college
  - the college
- Mrs. Marshall went to \_\_\_ to talk to Lucy's teacher.
  - school
  - the school
- Matthew's father is a lawyer. He is in \_\_\_ for fraud.
  - prison
  - the prison
- His mother goes to \_\_\_ to visit her husband every week.
  - prison
  - the prison



## 8.2 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete the sentences with *a*, *an*, or *the*. There may be more than one correct answer.

### Exercises

1. There are only two places to eat in this town: \_\_\_\_\_ Chinese restaurant and \_\_\_\_\_ Mexican restaurant. \_\_\_\_\_ Chinese restaurant isn't bad, but \_\_\_\_\_ Mexican is better.
2. \_\_\_\_\_ man approached \_\_\_\_\_ police officer and asked \_\_\_\_\_ question. \_\_\_\_\_ police officer didn't understand \_\_\_\_\_ question so \_\_\_\_\_ man repeated it.
3. It's cold in here. Could you please close \_\_\_\_\_ window?
4. Andy is studying to be \_\_\_\_\_ doctor.
5. \_\_\_\_\_ beach is not so crowded now. Let's go for \_\_\_\_\_ walk.
6. I must go to \_\_\_\_\_ bank. I need \_\_\_\_\_ loan.
7. My glasses are on \_\_\_\_\_ table by \_\_\_\_\_ window.
8. We have \_\_\_\_\_ oldest car on \_\_\_\_\_ block.
9. Do you have \_\_\_\_\_ car? No, but I have \_\_\_\_\_ motorbike.
10. Is Kate \_\_\_\_\_ graduate student?
11. Does London have \_\_\_\_\_ zoo?
12. Let's go to \_\_\_\_\_ zoo this Saturday.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 8.2 Grammar



### Instructions

Write *the* in the blank if it is needed. If *the* is not needed, leave the blank empty.

### Exercises

1. \_\_\_\_\_ computers are becoming very common in schools.
2. \_\_\_\_\_ computers in our school need to be replaced.
3. \_\_\_\_\_ fruits and vegetables contain no cholesterol.
4. \_\_\_\_\_ TV commercials are often very irritating.
5. Can you please turn \_\_\_\_\_ TV up?
6. Why are \_\_\_\_\_ lawyers paid so much?
7. \_\_\_\_\_ people who live next door often go boating.
8. You need \_\_\_\_\_ coconut to make \_\_\_\_\_ cake.
9. Let's take \_\_\_\_\_ children to \_\_\_\_\_ park.
10. \_\_\_\_\_ air in this town is not as clean as it used to be.
11. I don't like \_\_\_\_\_ food at that restaurant. Let's go somewhere else.
12. Harry restores \_\_\_\_\_ old cars as a hobby.



## 8.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the words from the list. Use each word only once.

### Word List

bill  
each  
expenses  
long-distance  
same  
utilities

### Exercises

1. Does the rent for this apartment include \_\_\_\_\_?
2. When I got last month's telephone \_\_\_\_\_, I was pleasantly surprised.
3. Couldn't we save money by cutting down on our \_\_\_\_\_ phone calls?
4. \_\_\_\_\_ person needs to supply his or her own car.
5. The money we spend on entertainment for the visitors should be included in the \_\_\_\_\_ for this month.
6. Both Johnny and Angela feel the \_\_\_\_\_ about the situation.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 8.3 Grammar



### Instructions

Circle the correct modifiers for each sentence.

### Exercises

- I don't eat \_\_\_\_ bread, but I do eat \_\_\_\_ pasta.
  - much / much
  - much / a lot of
  - many / much
  - many / a lot of
- How \_\_\_\_ donuts have you eaten?
  - much
  - many
- There were \_\_\_\_ professors at the seminar but not \_\_\_\_ students.
  - a few / much
  - a few / many
  - a little / much
  - a little / many
- We have too \_\_\_\_ vocabulary to learn and too \_\_\_\_ time to study.
  - much / few
  - much / little
  - many / few
  - many / little



5. There was \_\_\_\_ noise outside our apartment last night, so I didn't get \_\_\_\_ sleep.
- a. much / much
  - b. much / many
  - c. a lot of / much
  - d. a lot of / many
6. Could I have \_\_\_\_ water please?
- a. a few
  - b. a little
7. We had \_\_\_\_ of snow here last winter.
- a. much
  - b. a lot of
8. Are there \_\_\_\_ foreign students on this campus?
- a. much
  - b. many

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 8.3 Grammar



### Instructions

Cross out the modifiers that can *not* be used in the sentences.

### Exercises

1. Jack had \_\_\_\_\_ to eat last night.  
a lot  
much  
too much  
a little
2. Do you have \_\_\_\_\_ compact discs?  
a few  
a little  
a lot of  
both  
many  
much  
several  
some
3. Did you eat \_\_\_\_\_ food last night at the party?  
a lot of  
some  
a few  
a little  
several  
too many  
too much
4. There is \_\_\_\_\_ furniture in the apartment.  
a lot of  
some  
a few  
a little  
several  
many  
much



## 8.4 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the words on the left with their opposites on the right.

### Exercises

- |          |              |                 |
|----------|--------------|-----------------|
| 1. _____ | cheap        | a. too much     |
| 2. _____ | nice         | b. improbable   |
| 3. _____ | now and then | c. bad          |
| 4. _____ | same         | d. spend        |
| 5. _____ | likely       | e. expensive    |
| 6. _____ | save         | f. all the time |
| 7. _____ | income       | g. include      |
| 8. _____ | not enough   | h. different    |
| 9. _____ | leave out    | i. expenses     |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 8.4 Vocabulary



### Instructions

Write the words from the list into the categories they belong in. Use each word only once.

### Word List

|                 |            |
|-----------------|------------|
| breakfast       | lunch      |
| bus             | cafeteria  |
| concerts        | restaurant |
| electricity     | subway     |
| movies          | taxi       |
| fast-food place | TV         |
| gas             | water      |

### Exercises

1. Meals

---

2. Utilities

---

3. Transportation

---

4. Places to eat

---

5. Entertainment

---



## 8.4 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete each sentence by choosing a quantifier for it. There may be more than one correct answer. You may use the words from the list more than once or not at all.

### Word List

a lot  
all  
any  
most  
one  
plenty  
some

### Exercises

1. How about ice cream?  
Sure, let's get \_\_\_\_\_.
2. Do we need beans?  
Yeah, they'll eat \_\_\_\_\_.
3. I love Jan's cookies.  
There aren't \_\_\_\_\_ left now.
4. We need a good dictionary.  
Okay, we'll get \_\_\_\_\_ tomorrow.
5. Who has good tools?  
I'm sure Martin has \_\_\_\_\_.
6. How many hot dogs should we cook?  
We'd better cook \_\_\_\_\_. The kids love them.
7. How much pop should we buy?  
About twelve cans. Everyone will drink \_\_\_\_\_.





NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 9.1 Vocabulary



### Instructions

Match the words on the left with their synonyms on the right.

### Exercises

- |                  |             |
|------------------|-------------|
| 1. _____ believe | a. before   |
| 2. _____ tell    | b. speak    |
| 3. _____ earlier | c. complete |
| 4. _____ finish  | d. kind     |
| 5. _____ handle  | e. think    |
| 6. _____ type    | f. manage   |



## 9.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Change the verbs into the present progressive. Use contractions.

### Exercises

1. he / coming

*He's coming.*

---

2. they / hit / well

---

3. I / not / give up

---

4. she / sell / lemonade

---

5. I / write / a letter

---

6. he / win / the race

---

7. you / begin / to grow

---

8. they / run / fast

---

9. I / choose / the red one

---

10. you / not / make sense

---



11. he / live /in Iowa

---

12. we / try / to win

---

13. we / not / study

---



## 9.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the following three uses of the present progressive tense with the sentences.

Mark

each sentence:

- A* for something happening at the moment of speaking
- B* for something happening around the moment of speaking
- C* for something that happens for a limited time

### Exercises

1. \_\_\_\_\_ Why don't you come over? We're having a party.
2. \_\_\_\_\_ We're saving for our summer vacation.
3. \_\_\_\_\_ I'm walking to work this week.
4. \_\_\_\_\_ I don't have time for golf this month.
5. \_\_\_\_\_ Why are you watching TV?
6. \_\_\_\_\_ What are you doing these days? I'm looking for a job.
7. \_\_\_\_\_ I'm not reading a lot of books at the moment.
8. \_\_\_\_\_ We're meeting in a different classroom this week.
9. \_\_\_\_\_ I can't get the door. I'm taking a shower.
10. \_\_\_\_\_ Diane is studying Italian this semester.
11. \_\_\_\_\_ Please be quiet. I'm doing my homework.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 9.1 Grammar



### Instructions

Complete the sentences with the words in parentheses. Use the simple present or present progressive.

### Exercises

1. It is not raining (*not / rain*) now. Let's go outside.
2. Why \_\_\_\_\_ (*Brad / climb*) on the roof?
3. This is Dr. Peterson. She \_\_\_\_\_ (*teach*) English at the university.
4. We \_\_\_\_\_ (*live*) in a trailer while our house is being repaired.
5. \_\_\_\_\_ (*you / write*) to your parents often?
6. Please turn the TV down. I \_\_\_\_\_ (*try*) to make a phone call.
7. What \_\_\_\_\_ (*your son / do*) these days?
8. It \_\_\_\_\_ (*rain*) a lot in Vancouver.
9. I usually \_\_\_\_\_ (*get up*) at 7:00, but this week I \_\_\_\_\_ (*get up*) earlier because I'm on a different work shift.
10. Meg \_\_\_\_\_ (*stay*) with her friend until she \_\_\_\_\_ (*find*) an apartment.
11. Anne \_\_\_\_\_ (*practice*) the piano every morning.



## 9.2 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the words on the left with the examples on the right.

### Exercises

- |                             |   |
|-----------------------------|---|
| 1. _____ qualification      | a. \$5.75 an hour   |
| 2. _____ wage               | b. 8:00–12:00; 2:30–6:30                                    |
| 3. _____ experience         | c. a bachelor's degree in biology                           |
| 4. _____ a couple of people | d. accepting a student with a 1.5 GPA to a major university |
| 5. _____ split shift        | e. Ryan and Pamela  |
| 6. _____ exception          | f. worked five years at a laboratory                        |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 9.2 Vocabulary



### Instructions

Match the sentences on the left with the stative verbs on the right.

### Exercises

- |          |                                       |               |
|----------|---------------------------------------|---------------|
| 1. _____ | How do you ___ about leaving at 6:00? | a. believe    |
| 2. _____ | Do you ___ why Nathan is so angry?    | b. feel       |
| 3. _____ | I ___ a B in that class now.          | c. have       |
| 4. _____ | Did you ___ whether he was on time?   | d. understand |
| 5. _____ | I ___ eggs to pancakes.               | e. prefer     |
| 6. _____ | I don't ___ what Kara just said!      | f. notice     |



## 9.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Cross out the word in each group that does not belong. The first exercise has been done for you as an example.

### Exercises

- hello  
hi  
~~good-bye~~  
hey
- degree  
certificate  
permit  
tuberculosis
- references  
experience  
qualifications  
health department
- hire  
semester  
application  
interview

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 9.3 Grammar



### Instructions

Write complete sentences using the simple past or the past progressive of the verbs.

### Exercises

1. Mark / have an accident while / drive to work

*Mark had an accident while he was driving to work.*

2. While Amy / talk on the phone Kris / prepare dinner

3. Jerry / arrive while we / have dinner

4. Nancy / dance when the music / suddenly stop

5. Sam / break his leg while he / ski

6. John / at work / hear about his mother's death

7. When the dance / finish we all / go home

8. While I / shop yesterday I / see an accident

9. While I / wait for Matt I / meet an old friend



## 9.3 Culture

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

In what order should the following events take place? Number each event in the correct order.

### Exercises

- \_\_\_\_\_ You call for an appointment.
- \_\_\_\_\_ You look through a newspaper for want ads.
- \_\_\_\_\_ You go to the interview.
- \_\_\_\_\_ You decide to look for a job.
- \_\_\_\_\_ You fill out an application.
- \_\_\_\_\_ The interviewer asks you questions.
- \_\_\_\_\_ You hand the interviewer your résumé.
- \_\_\_\_\_ You get the job.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 9.4 Vocabulary



### Instructions

Fill in the blanks with the words from the list. Use each word only once.

### Word List

busiest  
during  
hire  
is there any way  
problem  
work out

### Exercises

1. How would it \_\_\_\_\_ if Irene sang instead of Harold?
2. It will be a big \_\_\_\_\_ if you don't deliver the chair by 5:00.
3. \_\_\_\_\_ you could get off work fifteen minutes early?
4. Whom did we \_\_\_\_\_ for the management position?
5. \_\_\_\_\_ what time will your mother be in the hospital?
6. Maybe you received poor service because you went to the restaurant during the \_\_\_\_\_ time of day.



## 9.4 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete the sentences with the words in parentheses. Use the future progressive tense. Remember that you can form the future progressive with *going to*.

### Exercises

1. Marcus and his daughter will be staying with us for the entire month of June.  
(*stay*)
2. We recently hired a night guard who \_\_\_\_\_ for suspicious activities.  
(*watch*)
3. Some day, we \_\_\_\_\_ the news and she will have done something great.  
(*watch*)
4. Caryn's parents \_\_\_\_\_ a party on Saturday. Do you want to come?  
(*have*)
5. Ivan has been in school forever! When \_\_\_\_\_?  
(*graduate*)
6. In thirty years, \_\_\_\_\_ back on all the crazy things we did.  
(*look*)
7. Please be quiet when you come home tonight because I \_\_\_\_\_.  
(*sleep*)
8. When will you \_\_\_\_\_ people at a formal dinner party?  
(*entertain*)
9. The plane \_\_\_\_\_ at the Denver airport at 10:35 next Friday night.  
(*land*)

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 9.5 Vocabulary



### Instructions

Fill in the blanks with the words from the list. Use each word only once. You will not use some of the words.

### Word List

|              |             |
|--------------|-------------|
| decision     | qualify     |
| exception    | raise       |
| fair         | split shift |
| for hire     | start out   |
| <b>hire</b>  | tips        |
| make up      | wage        |
| minimum wage | worry       |

### Exercises

1. The company is growing fast and they need to hire some more programmers.
2. Don't \_\_\_\_\_ about taking me to the airport. I can take the bus.
3. I am not accepting a job at such low pay. Besides, the \_\_\_\_\_ is \$5.75.
4. It isn't \_\_\_\_\_ that I have to work 50 hours a week.
5. If I can arrange a \_\_\_\_\_ at work, I will be able to take the math class at 11:00.
6. I will \_\_\_\_\_ chopping vegetables at the restaurant, but will eventually be a chef.
7. Veronica makes \$6.00 an hour, but with \_\_\_\_\_, it's really closer to \$8.50.
8. All our graduates have received job offers with the \_\_\_\_\_ of Barry.
9. Will you be able to \_\_\_\_\_ the time you lost last week while you were sick?
10. Victoria is angry that her request for a \_\_\_\_\_ was turned down.
11. The boss's \_\_\_\_\_ was final: no more twenty minute coffee breaks.



## 9.5 Communication

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Choose a phrase from the list to complete each exercise below. Use each phrase only once.

### Phrase List

100 miles  
a lot of my friends  
~~beginning to swell~~  
contains the information  
economics  
is getting old  
is not enough

### Exercises

1. These mosquito bites are beginning to swell.
2. \_\_\_\_\_ are going.
3. None of my books \_\_\_\_\_.
4. Four hours of sleep \_\_\_\_\_.
5. To some people, \_\_\_\_\_ is interesting.
6. \_\_\_\_\_ separates the two capitals.
7. Each of our cars \_\_\_\_\_.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 9.5 Culture



### Instructions

When you interview for a job, you are often asked to fill out an application. Fill out the application below as if you are applying for a job.

### EMPLOYMENT APPLICATION

|                      |                      |                               |            |
|----------------------|----------------------|-------------------------------|------------|
| <i>Full Name</i>     |                      | <i>Date</i>                   |            |
| <i>Address</i>       | <i>City</i>          | <i>State</i>                  | <i>Zip</i> |
| <i>Daytime Phone</i> | <i>Evening Phone</i> | <i>Social Security Number</i> |            |

Are you available for full-time work?

- yes  
 no

When are you available to begin work? \_\_\_\_\_

### EDUCATION

Last school attended \_\_\_\_\_

Did you graduate?

- yes  
 no

Degree earned \_\_\_\_\_

Other schools attended: \_\_\_\_\_

\_\_\_\_\_



## EMPLOYMENT HISTORY

Please begin with your present or most recent employer.

1. Company name \_\_\_\_\_

Address / phone \_\_\_\_\_

Supervisor's name \_\_\_\_\_

Starting and ending dates \_\_\_\_\_

Position \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Job duties \_\_\_\_\_

2. Company name \_\_\_\_\_

Address / phone \_\_\_\_\_

Supervisor's name \_\_\_\_\_

Starting and ending dates \_\_\_\_\_

Position \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Job duties \_\_\_\_\_

3. Company name \_\_\_\_\_

Address / phone \_\_\_\_\_

Supervisor's name \_\_\_\_\_

Starting and ending dates \_\_\_\_\_

Position \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Job duties \_\_\_\_\_





NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 10.1 Vocabulary



### Instructions

Match the words on the left with their synonyms on the right.

### Exercises

- |                       |                |
|-----------------------|----------------|
| 1. _____ front        | a. directions  |
| 2. _____ begin        | b. cautious    |
| 3. _____ follow       | c. start       |
| 4. _____ instructions | d. rear        |
| 5. _____ back         | e. foremost    |
| 6. _____ careful      | f. come after  |
| 7. _____ hit          | g. push        |
| 8. _____ ashamed      | h. embarrassed |



## 10.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Write the correct preposition from the word list in front of each item. You may use each word more than once.

### Word List

at  
in  
on

### Exercises

1. \_\_\_\_ 3 o'clock
2. \_\_\_\_ Monday
3. \_\_\_\_ August
4. \_\_\_\_ 1984
5. \_\_\_\_ midnight
6. \_\_\_\_ Christmas
7. \_\_\_\_ the morning
8. \_\_\_\_ breakfast
9. \_\_\_\_ the weekend
10. \_\_\_\_ Friday afternoon

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 10.1 Grammar



### Instructions

Fill in the correct preposition from the list in the sentences below. You may use each word more than once. There may be more than one correct answer to some exercises.

### Word List

at  
by  
for  
in  
on

### Instructions

1. They got engaged \_\_\_\_ April 19th.
2. I usually go jogging \_\_\_\_ the evening.
3. Jim prefers to study \_\_\_\_ home.
4. They have lived in Kansas \_\_\_\_ 10 years.
5. You are not allowed to sit \_\_\_\_ the grass.
6. We live \_\_\_\_ the first floor.
7. When did you arrive \_\_\_\_ the airport?
8. Don't sit \_\_\_\_ that chair. It's not safe.
9. Who is that girl \_\_\_\_ the door?
10. Shall we go \_\_\_\_ bus?
11. There's no one \_\_\_\_ the pool. Let's swim.
12. The store is \_\_\_\_ the right.
13. Mary's sitting \_\_\_\_ the armchair.
14. You didn't stop \_\_\_\_ the traffic light.



## 10.2 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the sentences with the words from the list. Use each word only once.

### Word List

afraid  
carefully  
make sure  
mess up  
necessarily  
press  
speakers  
without

### Exercises

1. To make the radio play, \_\_\_\_\_ the button labeled *on*.
2. That statement isn't \_\_\_\_\_ true. There are exceptions to most rules.
3. Please wash these glasses \_\_\_\_\_. They are over one hundred years old.
4. \_\_\_\_\_ to lock all the doors before you leave.
5. Kristina hates to travel \_\_\_\_\_ her favorite pillow.
6. Where should we put the \_\_\_\_\_ so they supply sound to the entire room?
7. The more I learn, the less \_\_\_\_\_ I am of taking the final.
8. The kids better not \_\_\_\_\_ the kitchen. It's just been cleaned.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 10.2 Grammar



### Instructions

Write the correct preposition from the list in the sentences below. You may use the words from the list more than once.

### Word List

for  
in  
of  
on  
with

### Exercises

1. May I remind you \_\_\_\_ your duties?
2. You must either comply \_\_\_\_ the law or face punishment \_\_\_\_ your actions.
3. John is not interested \_\_\_\_ classical music.
4. Many college students have to travel \_\_\_\_ public transportation.
5. The concert consisted \_\_\_\_ two separate parts.
6. Are you afraid \_\_\_\_ snakes?
7. I don't blame you \_\_\_\_ being angry.
8. You shouldn't be ashamed \_\_\_\_ the results. You did your best.



## 10.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the phrases on the left with their meanings on the right.

### Exercises

- |                    |                             |
|--------------------|-----------------------------|
| 1. _____ pick out  | a. discover                 |
| 2. _____ hang up   | b. visit without invitation |
| 3. _____ find out  | c. remove                   |
| 4. _____ drop in   | d. choose                   |
| 5. _____ get over  | e. stop trying              |
| 6. _____ call back | f. end a phone call         |
| 7. _____ take off  | g. recover from an illness  |
| 8. _____ give up   | h. return a phone call      |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 10.3 Vocabulary



### Instructions

Fill in the blanks with the correct verb from the list. Use each verb only once.

### Word List

get along with  
give up  
look up  
made up  
put off  
turn on

### Exercises

1. I should tell Makayla about this. Will you \_\_\_\_\_ her number?
2. I can't \_\_\_\_\_ going to the dentist any longer. I haven't gone for two years.
3. Don't \_\_\_\_\_. If you keep studying, you will get a good grade.
4. Could you please \_\_\_\_\_ the TV? I would like to see the news.
5. Mary just \_\_\_\_\_ the whole story. There is no truth to it.
6. John doesn't \_\_\_\_\_ his roommates at all. They are always arguing.



## 10.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Complete the sentences using an appropriate verb with a pronoun object. Use each phrase from the list only once.

### Phrase List

get along with  
pick up  
put away  
take off  
throw away  
turn down  
~~turn off~~  
turn on

### Exercises

1. The television is on. Can you turn it off?
2. The music is too loud. Can you please \_\_\_\_\_?
3. I'm done with the dishes. Can you help me \_\_\_\_\_?
4. Your clothes are all over the floor. Please \_\_\_\_\_.
5. I don't need these old magazines. We can \_\_\_\_\_.
6. If you need my jacket, I will \_\_\_\_\_.
7. Amy can't share an office with Brent. She doesn't \_\_\_\_\_.
8. We will need the air conditioning today. Should I \_\_\_\_\_?





NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 11.1 Vocabulary



### Instructions

Match the words on the left with their synonyms on the right.

### Exercises

- |                    |                       |
|--------------------|-----------------------|
| 1. _____ happy     | a. difficulty         |
| 2. _____ resources | b. objective          |
| 3. _____ meeting   | c. glad               |
| 4. _____ problem   | d. funds; materials   |
| 5. _____ popular   | e. reason             |
| 6. _____ excuse    | f. well-liked         |
| 7. _____ goal      | g. assembly of people |



## 11.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Choose the pronoun(s) that fits best in the blank.

### Exercises

- Pete is here. \_\_\_\_ wants to see you.
  - He
  - Him
- \_\_\_\_ invited Pam to go to the movie.
  - I
  - Me
- Jennifer has a cold. \_\_\_\_ has had \_\_\_\_ for a long time.
  - He / it
  - He / him
  - She / it
  - She / him
- Joel and Anita have a new car. \_\_\_\_ bought \_\_\_\_ yesterday.
  - He / it
  - He / her
  - They / it
  - They / her
- Marcos took \_\_\_\_ to dinner yesterday. \_\_\_\_ enjoyed it very much.
  - we / We
  - we / Us
  - us / We
  - us / Us



6. Jane and \_\_\_\_ are getting married in June.
  - a. I
  - b. me
  
7. Tom met Amber and \_\_\_\_ at the restaurant. \_\_\_\_ stayed there till 9 o'clock.
  - a. I / Us
  - b. I / We
  - c. me / Us
  - d. me / We
  
8. I will put the money and the tickets in the closet. \_\_\_\_ will be safer there.
  - a. It
  - b. They
  
9. Tony did it for \_\_\_\_.
  - a. I
  - b. me
  
10. We gave the food to the children. \_\_\_\_ enjoyed \_\_\_\_ very much.
  - a. He / it
  - b. He / them
  - c. They / it
  - d. They / them
  
11. Have you seen Doris today? No. \_\_\_\_ and Veronica went skiing today.
  - a. She
  - b. Her



## 11.2 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the words from the list.

### Word List

alternative  
change his mind  
come up with  
opinion  
present  
voice

### Exercises

1. Everyone's \_\_\_\_\_ is valid. You should listen to what each person has to say.
2. I've been trying to convince Byron for hours. See if you can \_\_\_\_\_
3. Alice shouldn't expect people to read her mind. If she has concerns, she should \_\_\_\_\_ them.
4. As an \_\_\_\_\_, we could go to a concert instead of a movie.
5. How should we \_\_\_\_\_ our new product?
6. Our newest products are becoming obsolete. We need to \_\_\_\_\_ more innovative programs.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 11.2 Grammar



### Instructions

Circle the correct possessive pronoun or adjective for each exercise.

### Exercises

1. My children are still at school. So are \_\_\_\_\_.
  - a. mine
  - b. my
2. Keith and Mike have both broken \_\_\_\_\_ legs skiing.
  - a. the
  - b. their
3. My parents are coming to the graduation ceremony. How about \_\_\_\_\_, Heidi?
  - a. your
  - b. yours
4. Is this \_\_\_\_\_ umbrella or \_\_\_\_\_?
  - a. my / your
  - b. my / yours
  - c. mine / your
  - d. mine / yours
5. \_\_\_\_\_ coats are here but where are \_\_\_\_\_?
  - a. Their / our
  - b. Their / ours
  - c. Theirs / our
  - d. Theirs / ours



6. \_\_\_\_ wife works at the bank.
- a. Her
  - b. His
7. Our children are going out with \_\_\_\_ friends and we are going out with \_\_\_\_.
- a. their / our
  - b. their / ours
  - c. theirs / our
  - d. theirs / ours
8. Matthew and Jessica are exchanging cars. He is driving \_\_\_\_ and she is driving \_\_\_\_.
- a. his / his
  - b. his / hers
  - c. hers / his
  - d. hers / hers





## 11.3 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with the words from the list. Use each word only once.

### Word List

already  
excited  
look after  
not exactly  
not too well  
otherwise  
practically  
react

### Exercises

1. The supervisor didn't \_\_\_\_\_ positively to the suggestion.
2. A five cents per hour raise was \_\_\_\_\_ what I had in mind.
3. Unless the professor suggests \_\_\_\_\_, this will be the subject of my thesis.
4. How is Glen feeling today?  
\_\_\_\_\_. In fact, his headache is worse than yesterday.
5. Unless we can draw up an alternative plan, there is \_\_\_\_\_ no hope of winning the contract.
6. Could you \_\_\_\_\_ the dog while we're out of town?
7. They've \_\_\_\_\_ taken the trash out, but you could mow the lawn if you want.
8. I'm sorry, but it's hard to get \_\_\_\_\_ about a trip if you have to drive ten hours.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 11.3 Grammar



### Instructions

Complete the sentences with reflexive pronouns.

### Exercises

1. Your hair is a mess. You should look at yourself in the mirror.
2. They weren't being irresponsible. They were just enjoying \_\_\_\_\_.
3. Do you have a key? I locked \_\_\_\_\_ out of my office.
4. Carla is trying to teach \_\_\_\_\_ how to sew.
5. Brad thinks only of \_\_\_\_\_. He's so selfish.
6. The vacation was quite expensive, but we really enjoyed \_\_\_\_\_.
7. I burned \_\_\_\_\_ trying to take the cake out of the oven.
8. Andrew is still in the hospital. He is feeling sorry for \_\_\_\_\_.
9. Behave \_\_\_\_\_ or you will be in trouble.
10. Jill and I are going to California by \_\_\_\_\_.
11. You two take care of \_\_\_\_\_ while we're gone.



## 11.3 Culture

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

You should be diplomatic when making a suggestion. This means that you say things carefully so you won't upset someone. You have already learned how to give your opinion by using certain phrases. You can use some of those phrases in this lesson. Rewrite each sentence to make the statement more diplomatic.

### Exercises

1. I don't like Rick's plan at all.

*I think Rick's plan could be improved.*

---

---

2. It's a bad idea to buy a house in that area.

---

---

3. Our supervisor doesn't treat people well.

---

---

4. The employees that I work with hate the new rule.

---

---

5. That's a terrible idea, Alicia!

---

---

6. This project is so disorganized.

---

---

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 11.4 Grammar



### Instructions

Change the direct and indirect objects to pronouns.

### Exercises

1. Give John the book.

*Give it to him.*

---

2. Have you shown Anne the picture?
- 

3. Could you pass me the salt?
- 

4. You should send your parents a copy.
- 

5. We'd be grateful if you could lend us your car.
- 

6. Liz turned in her paper to Dr. Graham.
-



## 11.4 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Change the position of the indirect object in the sentences below.

### Exercises

1. Could I give some advice to your son?

*Could I give your son some advice?*

---

2. I need to write a letter to my parents.
- 

3. Please pass that drink to Jacob.
- 

4. Why didn't you give the book to Sam earlier?
- 

5. You didn't lend any money to Erin, did you?
- 

6. May I give you this?
- 

7. Please show Amanda the map.
- 

8. Can you send us your résumé?
- 

9. Would you hand me your passport?
-

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 11.4 Culture



### Instructions

Below are events in giving a proposal. Put the events in the correct order by writing numbers by the events.

### Exercises

- \_\_\_ Ask one of your co-workers to read the proposal.
- \_\_\_ See if any other employees agree with you.
- \_\_\_ Write the proposal.
- \_\_\_ Have a suggestion that you think your supervisor should know about.
- \_\_\_ Make the presentation to your supervisor with confidence.
- \_\_\_ Practice presenting your suggestions.
- \_\_\_ Organize the proposal and the presentation.



NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 12.1 Vocabulary



### Instructions

Fill in the blanks with the words from the list. Use each word only once.

### Words List

anyone  
aspect  
character  
I guess  
leaves  
main  
namely  
now

### Exercises

1. If everyone else is gone, I guess that just \_\_\_\_\_ the two of us.
2. I'm sick. That's the \_\_\_\_\_ reason why I'm staying home.
3. Pip is the most important \_\_\_\_\_ in Charles Dickens' novel *Great Expectations*.
4. If they're out of milk, \_\_\_\_\_ I'll just have water.
5. The most important \_\_\_\_\_ of that song is the harmonic progression.
6. Doesn't \_\_\_\_\_ know David's real reason for not going to London?
7. Kari has very strong opinions about a few things, \_\_\_\_\_ religion and politics.
8. We have \_\_\_\_\_ all finished the book.



## 12.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Fill in the blanks with *for* or *since*.

### Exercises

1. I've had this car \_\_\_\_\_ five years.
2. We've been studying hard \_\_\_\_\_ 6 o'clock.
3. They've been living here \_\_\_\_\_ 1990.
4. We haven't heard from you \_\_\_\_\_ ages.
5. It's been raining \_\_\_\_\_ Monday evening.

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 12.1 Grammar



### Instructions

Use the information in parentheses to answer the questions.

### Exercises

1. Why are you so happy? (pass the TOEFL)

*I passed the TOEFL.*

---

2. Why don't you want to see *Star Wars*? (already see)
- 

3. Why is Ken's leg in a cast? (break his ankle)
- 

4. Would you two like to go in on a pizza? (already have dinner)
- 

5. Why don't you wear your jacket? (send it to the dry cleaner)
- 

6. Why are you so hungry? (not eat all day)
- 

7. What's the matter with Linda? (have an argument with Marianne)
- 

8. Why are you still waiting here? (bus not come yet)
- 

9. Why are you looking under the table? (lose my keys)
-



## 12.1 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Put the verb into the correct tense: either present perfect or simple past.

### Exercises

1. We / get / married in 1985.

*We got married in 1985.*

---

2. When / you / leave for work this morning?

---

3. Congratulations! We / just / hear the good news.

---

4. We / get / engaged three weeks ago.

---

5. How many times / you / take / the test so far?

---

6. My grandparents are no longer alive. They / live / in California all their lives.

---

7. You / visit / the Hermitage when you / be / in St. Petersburg?

---

8. Jane / be / in there for a long time. I wonder what she's doing?

---

9. Brad / start / playing golf when he / be / in high school.

---



10. You / ever / be to Paris?

---

11. Yes, we / be / there / two years ago.

---



## 12.2 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Match the words on the left with their synonyms on the right.

### Exercises

- |                   |                     |
|-------------------|---------------------|
| 1. _____ brother  | a. jail             |
| 2. _____ end      | b. policeman        |
| 3. _____ change   | c. male sibling     |
| 4. _____ problems | d. restrain         |
| 5. _____ prison   | e. completely       |
| 6. _____ cop      | f. make different   |
| 7. _____ control  | g. conclusion       |
| 8. _____ totally  | h. struggle; battle |
| 9. _____ fight    | i. troubles         |

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 12.2 Grammar



### Instructions

For each sentence, write the verb in the correct tense: present perfect or past perfect.

### Exercises

1. You (finish) yet?

*Have you finished yet?*

---

2. Mark (study) for three hours.

---

3. We (write) four papers so far this semester.

---

4. The dishwasher is working now. I (just fix) it.

---

5. How long (you / know) Harriet?

---

6. The kids (play) in the park all morning.

---

7. The kitchen is a mess. What (you / cook) ?

---

8. Where (you / be) ? I (wait) for you for over an hour.

---

9. They (travel) around Canada for two months.

---

10. So far they (visit) two provinces.

---



## 12.2 Communication

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

There are several phrases used to ask for or give opinions. Write each phrase in the correct category. Use each phrase only once.

### Word List

As far as I'm concerned . . .

Do you agree?

Does everyone agree?

I agree with you.

I don't know.

I don't see it that way.

I guess that's true.

I think you're right.

That's my point.

Well, maybe you're right.

What do you think?

Why do you say that?

Yes, but so what?

### Exercises

1. Which phrases are used to ask someone for an opinion?

---



---

2. Write down the phrases that you would use when giving your own opinion. Giving your opinion might include agreeing or disagreeing with someone's opinion.

---



---



---



---

3. When you are asking a person to explain an opinion, you can say:

---



---

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 12.3 Vocabulary



### Instructions

Match the words on the left with their antonyms on the right.

### Exercises

- |          |             |                 |
|----------|-------------|-----------------|
| 1. _____ | simple      | a. difficult    |
| 2. _____ | dramatic    | b. excluded     |
| 3. _____ | involved    | c. terrific     |
| 4. _____ | predictable | d. weak         |
| 5. _____ | terrible    | e. emotionless  |
| 6. _____ | follow      | f. uneventful   |
| 7. _____ | strong      | g. inconsistent |
| 8. _____ | interesting | h. precede      |



## 12.3 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Make complete sentences using the past perfect.

### Exercises

1. I wasn't able to speak to Tom. He / just / leave.

*I wasn't able to speak to Tom. He had just left.*

---

---

2. Ethel was very nervous when the plane took off. She / never / fly / before.
- 
- 

3. By the time we got to the station, the train / already / leave.
- 
- 

4. Until Edith met Jeff, she / never / eat / Japanese food.
- 
- 

5. The old lady was in great pain. She / fall / down the stairs and / break / her hip.
- 
- 

6. After Don / tell / me all about his adventures, he went to bed.
- 
- 

7. The choir members were excited. They / never / sing / in front of such a large audience before.
- 
-

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 12.3 Grammar



### Instructions

Make complete sentences using either the past perfect simple tense or the progressive tense.

### Exercises

1. I was exhausted. I / work in the backyard all day.

*I was exhausted. I had been working in the backyard all day.* \_\_\_\_\_

2. Lisa wanted to drive Kent home. He / drink / all evening.

\_\_\_\_\_  
\_\_\_\_\_

3. Sandra was so happy. She / never / win a prize before.

\_\_\_\_\_  
\_\_\_\_\_

4. When I finally got to the hotel, they were mad at me. They / sit / in the lobby for an hour.

\_\_\_\_\_  
\_\_\_\_\_

5. Before Giovanni came to America, he / never / speak a word of English.

\_\_\_\_\_  
\_\_\_\_\_

6. We / drive / for about half an hour when it started to snow.

\_\_\_\_\_  
\_\_\_\_\_

7. The roads were very slippery. It / rain / all night.

\_\_\_\_\_  
\_\_\_\_\_



## 12.4 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

In each of the groups below, cross out the word that does not belong.

### Exercises

- hello  
hi  
~~good-bye~~  
hey
- hardship  
upset  
problem  
solution
- low morale  
upset  
drought  
popular
- Californian  
Oklahoman  
American  
Communist
- lie  
complain  
destroy  
combine

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 12.4 Grammar



### Instructions

Rewrite these sentences in the future perfect or future perfect progressive tense.

### Exercises

1. Rob moves to Newark before 2006.

*Rob will have moved to Newark before 2006.*

2. We will be eating for about thirty minutes by the time you arrive.

\_\_\_\_\_  
\_\_\_\_\_

3. Anastasia and I started the project before you get back.

\_\_\_\_\_  
\_\_\_\_\_

4. Hopefully, I will graduate by the time you return from Italy.

\_\_\_\_\_  
\_\_\_\_\_

5. Claire and Don finished their work when I call them.

\_\_\_\_\_  
\_\_\_\_\_

6. I don't think any of us will finish our homework when the movie starts.

\_\_\_\_\_  
\_\_\_\_\_



# 12.4 Culture

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Practice giving your opinion. Answer the questions using the phrases you have learned.

### Exercises

1. What is your favorite movie? Why? Give your opinions about the story, the actors, the music, or the cinematography.

---



---



---



---



---



---

2. State your opinions about learning English. Is it easy or difficult? Is it fun? What do you like most about it?

---



---



---



---



---



---

3. Which sport do you like better: baseball or basketball? Explain why.

---



---



---



---



---



---

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 12.5 Vocabulary



### Instructions

Fill in the blanks with the words from the list.

### Word List

accurate  
achievements  
era  
hero  
parole  
portray  
propaganda  
reflect  
simplicity  
speeches

### Exercises

1. The president gives many long \_\_\_\_\_ about his economic theories.
2. Both sides used \_\_\_\_\_ to serve their own purposes in the Second World War.
3. Try to be more \_\_\_\_\_ in your work. There were many mistakes.
4. What you said in the article is inaccurate. It does not \_\_\_\_\_ my position at all.
5. We're dealing with children here. What we need is more \_\_\_\_\_ in our product.
6. During the \_\_\_\_\_ of the Greeks, philosophy was very popular.
7. The police officer does not consider himself a \_\_\_\_\_. He says he was just doing his job.
8. On your résumé, you need to mention any special \_\_\_\_\_ at college or in your career.
9. To \_\_\_\_\_ the main character in the novel as a villain is too simple.
10. Do you agree that many prisoners are given \_\_\_\_\_ too soon?



## 12.5 Vocabulary

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

In the lists of words below, cross out the one word in each group that does not fit in with the others. The first exercise has been done for you as an example.

### Exercises

1. brother  
daughter  
~~author~~  
mother
2. parole  
jail  
prisoner  
morale
3. author  
liar  
writer  
poet
4. politics  
propaganda  
era  
communists
5. worldwide  
main  
general  
widespread
6. simple  
easy  
upset  
uncomplicated



7. self-centered  
popular  
bad-tempered  
hot-headed
8. accurate  
true  
correct  
controversial
9. mostly  
totally  
entirely  
completely
10. probably  
possibly  
maybe  
certainly
11. remain  
stay  
change  
continue
12. complain  
express  
portray  
describe
13. actors  
plot  
characters  
soldier



## 12.5 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Write the correct past participles in the blanks.

### Exercises

1. stop      stopped
2. claim     \_\_\_\_\_
3. bury      \_\_\_\_\_
4. make      \_\_\_\_\_
5. hear      \_\_\_\_\_
6. open      \_\_\_\_\_
7. flip       \_\_\_\_\_
8. put       \_\_\_\_\_
9. run       \_\_\_\_\_
10. have     \_\_\_\_\_
11. wave     \_\_\_\_\_

NAME \_\_\_\_\_  
DATE \_\_\_\_\_  
CLASS \_\_\_\_\_

## 12.5 Grammar



### Instructions

Write the verbs from the list in the sentences below. You may need to conjugate the verbs.

### Word List

bring  
eat  
find  
know  
leave  
sell  
teach  
write

### Exercises

1. Have you \_\_\_\_\_ all the cookies already?
2. Has Maria ever \_\_\_\_\_ English in Spain?
3. I've \_\_\_\_\_ you your lunch.
4. Has John \_\_\_\_\_ his keys yet?
5. We've \_\_\_\_\_ Colin since he was a child.
6. I've \_\_\_\_\_ your book on your desk.
7. I've \_\_\_\_\_ my bike.
8. I don't need to call my parents. I've already \_\_\_\_\_ to them.



## 12.5 Grammar

NAME \_\_\_\_\_

DATE \_\_\_\_\_

CLASS \_\_\_\_\_

### Instructions

Write the verbs from the list in the sentences below. You may need to conjugate the verbs.

### Word List

break  
do  
have  
lose  
meet  
speak  
spend  
understand

### Exercises

1. Your father has \_\_\_\_\_ to the manager, so you don't need to worry.
2. The neighborhood kids have \_\_\_\_\_ all the windows in the house next door.
3. I haven't \_\_\_\_\_ a word that you are saying. Could you speak slowly?
4. Margaret has \_\_\_\_\_ a cold for weeks.
5. Haven't we \_\_\_\_\_ somewhere before? Your face seems familiar.
6. Have you \_\_\_\_\_ your homework yet?
7. I've \_\_\_\_\_ my glasses. Have you seen them anywhere?
8. We've \_\_\_\_\_ too much money already.





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